Consumers Energy
Count on Us
A CMS Energy Company

CEM Support Center
Consumers Energy, Lansing Service Center, Rm. 122, 530 W. Willow St., Lansing, MI 48906-4754

June 21, 2026

NOTIFICATION #:
1076946423

VILLAGE OF NORTHPORT
317 E 7TH ST
NORTHPORT, MI 49670-0000

REFERENCE: STREETLIGHT REMOVAL, NORTHPORT

Dear Valued Customer,

Thank you for contacting Consumers Energy for your energy needs. Please note the Notification Number above and include it on any correspondence you send. Please note the Account Number, located above the Account Name on your invoice, when submitting payment.

Enclosed for approval and signature is the original Authorization for Change and Resolution covering the replacement and/or installation of streetlight(s). You are responsible for the final restoration.

The estimated cost for your energy request is as follows:

Non Refundable Agreement for Installation of Electric Facilities:	$	8,922.00
Winter Construction Costs:	$	-
Installation Charge:	$	-
Additional Costs		
Total Estimated Cost:	**$**	**8,922.00**
Less Prepayment Received:	$	-
Total Estimated Cost Due:	**$**	**8,922.00**

Please sign and return the original Authorization for Change and Resolution in the enclosed self-addressed envelope or email to: POBoxCEServiceRequest@cmsenergy.com. Payment in full is required before the installation can be scheduled for construction.

Please review all attached materials carefully and direct inquiries for your request to:

Tanya Martin-walker at 616-251-0574 .

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Dear New Electric Customer:

Thank you for your request for electric service. In order to expedite your request and meet your schedule, we have deleloped the following list of items requiring action by you (Customer Responsibilities). These requirements must be met before we can install your service.

CUSTOMER RESPONSIBILITIES

1)	Service Location:	A copy of our design document may be included in your customer packet. If included, your service entrance equipment should be located at the spot indicated by an "X" as shown on the design document (Form 2804). Install the meter socket 3½ - 5 feet above final grade of this location.
2)	Meter Socket:	Residential metering equipment furnished free of charge, owned and maintained by Consumers Energy includes: meters and one or two position self-contained meter sockets. Contact the company representative assigned to your notification for locations to pick-up the meter socket. For metering installations that require a three or more position self-contained meter socket, the customer will be required to purchase approved meter sockets from a distributor or supplier of their choice.
3)	Payment:	An invoice may be included in your customer packet. If included, the deposit amount on the invoice must be paid prior to installation of your service. Additional charges may apply and will be billed/or a refund issued upon completion of your service installation.
4)	Site Conditions:	The site must be within three (3) inches of final grade before we can install your service. If you have requested an underground service, you will need to clear a 12-foot wide path that is free of building materials, brush, trees, shrubs, etc, along the proposed service route to avoid delays. Our Forestry Department can provide this service for you at an additional charge. For overhead service, nominal line clearing will be provided at no charge. Any extensive line clearing may require additional charges. After your service is installed, we will backfill and place excavated earth over the trench. You are responsible for the final restoration and ensuring that the grading over the trench is at the required level.
5)	Staking:	To avoid damage, you must mark (stake) your existing private underground facilities such as: well, septic systems, sprinkler system, any underground wires, buried LPG tanks, piping, or other unusual buried facilities. These stakes must be apparent when we arrive to install the service. We cannot reimburse you for damage to facilities that are not properly staked. You do not need to stake the utilities' electric, gas or communication lines.
6)	Mobile Home or Temporary Service:	If you requested service to a mobile home or temporary electric service, you will be required to set your own pole or install a pipe for underground service in accordance with Consumers Energy specifications. Contact the Consumers Energy representative assigned to your notification for additional information.
7)	Construction Repair:	If additional line work is required to reach your location due to site conditions or other unusual circumstances, extra charges may be incurred.
8)	**ELECTRICAL INSPECTION:**	**YOU ARE RESPONSIBLE FOR ENSURING THAT ALL ELECTRICAL PERMITS AND INSPECTIONS ARE OBTAINED BEFORE ANY SERVICE CONNECTIONS CAN BE MADE. WIRINGS MUST COMPLY WITH LOCAL AND STATE ELECTRICAL CODES. NOTE: CAUTION SHOULD BE USED WHEN WORKING INSIDE FUSE PANEL. PANEL MAY BE ENERGIZED AFTER SERVICE IS**
9)	Additional Charges:	Underground services installed during the months of December through April may be subject to an additional charge. Unusual site conditions may also require an additional charge. These charges will be communicated to you in advance of construction.
10)	Joint Trenching:	Discounts for installation of electric and gas service in the same trench (joint trench) are applied in calculating the gas service contribution.
11)	Usage Rate:	Customers are billed at a general service rate while the structure is under construction. If the structure is a home, then the owner of the home, upon receiving a Certificate of Occupancy, should call 1-800-477-5050 to ensure the gas and/or electric rates are changed to an appropriate rate.

Please keep these procedures in a convenient location to review as we proceed with designing your service and constructing the job. If any of the characteristics of the service request are changed and not communicated to us, you may experience delays and/or additional charges.

If you have any questions regarding these requirements please direct inquiries to:

Tanya Martin-walker at **616-251-0574**

Customer Site Readiness Photo Instructions
Electric Overhead and Underground Service

Before Consumers Energy can install your service, your site must pass the Company's site readiness check. To prepare for this milestone, you must return a signed and completed ***GO-READY* Checklist** (attached to your invoice) along with site readiness photos.

Submit the checklist and photos to email address: mailto:poboxservicerequest@cmsenergy.com or to your assigned project coordinator. In the subject line, include the site address and the Consumers Energy assigned notification number.

Site readiness photo submission is a regulatory requirement. When submitting, follow the requirements in this document.

Requirements for Site Readiness

For electric metering requirements, refer to Electric Service and Metering Information and Requirements, Section 10-12.

New Business Electric Service

- Meter socket inspection and approval is required. Acceptable approval methods are a sticker on the meter socket, or an email or verbal approval from your inspector.
- Electrical metering equipment shall not be adjacent to gas pipes or closer than 3 feet to a gas meter and/or fuel source.
- If there are multiple meters, the meter sockets must be labeled with the address or unit number using address stickers or Consumers Energy aluminum meter tags.
- Site must be (at a minimum) to rough grade. Meter must be installed 3 feet 6 inches to 5 feet above final grade.
- Permanent services must be installed securely on the residence and temporary power will be removed.
- The customer shall furnish suitable support for CE service drop attachment and in no case will CE be responsible for the damage to any building or structure to which a service drop attachment is made.
- Meter location must maintain 5 feet of horizontal and 3 feet of vertical clearance to decks, fire escapes, or other similar installations.
- Meter and mast location must maintain 3 feet of clearance to windows in any direction for overhead electric service.
- Meter base is to be securely installed at a Consumers Energy approved location on the customer's premise.
- A 12-foot-wide clear proposed service pathway is required from the meter location to the source for direct-buried underground service. If a 12-foot clearance is not possible due to lot size/constraints, identify the maximum width of the clear path and discuss alternate installation methods with your Project Coordinator.
- Customer supplied pedestal must be installed for mobile homes, basement homes and well houses. Pedestal must conform to CE requirements. Contact your Project Coordinator for Consumers Energy's electric meter pedestal requirements.
- Multi-meter/brackets are not to be mounted on customers' switchboards, cubicles, or metal frames without obtaining the Company's approval.
- Meters and customer service equipment for two or more customers occupying apartments or offices in the same building are to be grouped in one location.

approval.

- Meters and customer service equipment for two or more customers occupying apartments or offices in the same building are to be grouped in one location.
- The service equipment must be readily accessible and shall not be located in areas where the only entrance is through a trapdoor, by ladder, or in any location difficult to enter in an emergency, nor in wet, dirty, or cramped areas.
- The customer shall install the metering equipment and pedestal to meet the minimum clearance requirements below unless Consumers Energy requires a greater clearance.
  - 3 feet minimum around the metering pedestal.
  - 5 feet minimum in front of the metering equipment.
- Private utilities must be marked.

Electric Meter/Service Relocate

Follow the requirements for New Business.

- Meter will not be installed in a new location unless the customer's meter socket is visible in submitted photos. Otherwise, if the Project Coordinator releases the work to be completed by our distribution crews, then only the new service line will be installed.
  - The customer will be without a meter and electric supply to their property until the customer's meter socket is installed and the Project Coordinator is notified of the installation.
- If the meter is not being relocated or coordination is for the same day, communication to be facilitated with Project Coordinator.

Electric Meter Upgrade

- Meter location to show current meter/meter bracket.
- Photo must be taken at least 5 feet back to show a clear view of the meter location from ground to meter or overhead service to meter depending on the type of service installed at said location.
- If the service wire needs to be upgraded, a 12-foot-wide clear proposed service pathway is required from the meter location to the source for direct-buried underground service. If a 12-foot clearance is not possible due to lot size/constraints, identify the maximum width of the clear path and discuss alternate installation methods with your Project Coordinator.

Electric Meter Set

Follow the requirements for Meter Upgrade.

- The customer must inform Consumers Energy specifically which meter(s) need(s) to be set for the initial request.
- Customer supplied pedestal must be installed for mobile homes, basement homes and well houses. Pedestal must conform to CE requirements. Contact your Project Coordinator for Consumers Energy's electric meter pedestal requirements.
- Multi-meter/brackets are not to be mounted on customer's switchboards, cubicles, or metal frames without obtaining the Company's approval.
    - All newly constructed private families (i.e., single-family homes) and multifamily (i.e. apartments) shall have separately metered households.
    - Multiple meters, the meter socket must be labeled with the address or unit number.
    - The meter bank area is clear of debris.

Retire/Renew Electric Service

Follow the requirements for New Business.

- The meter area and service path must be clear of debris to retire the service. Crews must be able to access the service/meter.

Temporary Electric Service

Follow the requirements for New Business.

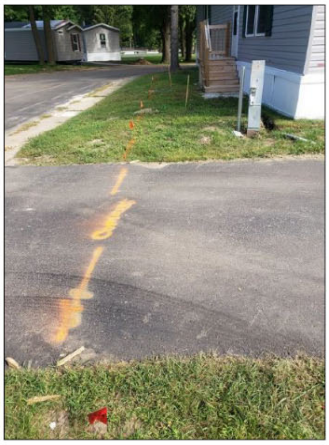
- See requirements in Electric Service and Metering Information and Requirements, Section 10-4-3, Temporary Service.

Photo Instructions – Electric

Site readiness photo submission is a regulatory requirement.

Rough grade.

Clear pathway from meter location to street.



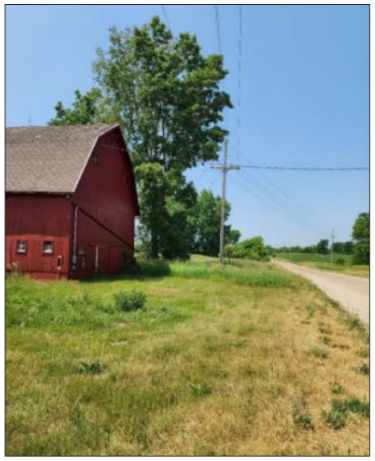
Private utilities marked or flagged.

Meter location marked.

Meter installed 3 feet 6 inches to 5 feet above final grade.

Multiple meter labelling. Meters must be labelled with address or unit number.

Approved overhead service, meter set only.



Approved overhead permanent service and clear path.

Approved overhead temporary service and a clear path.

Meter socket inspection sticker.

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PLEASE RETURN THE CHECKED DOCUMENTS BELOW TO CONSUMERS ENERGY IN THE ENVELOPE PROVIDED	
TO EXPEDITE SERVICE, RETURN VIA EMAIL TO: POBoxCEServiceRequest@cmsenergy.com	
☐	AGREEMENT FOR INSTALLATION (Please return all pages of contracts) (Form 93, Form 94 and Form 95 - 2 Page Document Each) (Form 861, Form 862 and Form 230 - 4 Page Document Each)
☑	PAYMENT WITH INVOICE STUB (BOTTOM STUB IS REQUIRED FOR PROCESSING)
☐	REQUEST FOR ELEVATED CUSTOMER DELIVERY PRESSURE
☑	STANDARD LIGHTING CONTRACT (MUST BE CERTIFIED BY CLERK) EMAIL STREETLIGHT CONTRACTS TO: street_lighting@cmsenergy.com
☐	SIGNED CUSTOMER ATTACHMENT PROGRAM (CAP) CONTRACT (PLEASE ENSURE TO CHECK PAYMENT OPTION ON CONTRACT)
☑	GO READY FORM (FORM 1250) TO EXPEDITE SERVICE, RETURN VIA EMAIL TO: POBoxCEServiceRequest@cmsenergy.com
☑	SITE READY PHOTO(S) TO EXPEDITE SERVICE, RETURN VIA EMAIL TO: POBoxCEServiceRequest@cmsenergy.com
☐	OTHER:

ELECTRIC SERVICE NOTIFICATION:	
GAS SERVICE NOTIFICATION:	
ELECTRIC OH DISTRIBUTION NOTIFICATION:	
ELECTRIC UG DISTRIBUTION NOTIFICATION:	
GAS MAIN NOTIFICATION:	
STREETLIGHT NOTIFICATION:	1076946423

Consumers Energy
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Amount Due:	**$8,922.00**
Please pay by:	**July 05, 2026**

VILLAGE OF NORTHPORT
317 E 7TH ST
NORTHPORT MI 49670-0000

Invoice Number	9328868004
PO Number	
PO Date	
Bill Date	06/21/26

Account: 3000 2637 0092

STREETLIGHT REMOVAL NORTHPORT - STREETLIGHTING - NOTIFICATION NUMBER (s): - - - - - - 1076946423
-

NONENERGY INVOICE

DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
Elec Misc Sale of Assets-REMOVAL	1.0 EA	$8,922.00	$8,922.00

TOTAL DUE: $8,922.00

See Page 2 for Payment Options.

Consumers Energy is regulated by the Michigan Public Service Commission, Lansing, Michigan

INVOICE QUESTIONS - Contact: Tanya Martin-walker -616-251-0574 -

Fold, detach and mail this stub with your check made payable to Consumers Energy. Please write your account number on your check.

Consumers Energy
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Account: 3000 2637 0092

CONSUMERS ENERGY
CEM Support Ctr - Lansing RM 122
530 W Willow St
Lansing, MI 48906-4754

PREPAYMENT REQUEST

Amount Due:	**$8,922.00**
Please pay by:	**July 05, 2026**
Enclosed:	

6 330039808934 000008922007 0000 2056 6 3000263700 92 H

Ways to pay your nonenergy bill:

Same-day payment
ConsumersEnergy.com

Discover® MasterCard®
Visa® or eCheck

Same-day payment
866-329-9593

Discover® MasterCard®
Visa® or eCheck

By mail
Check, money order

Consumers Energy
Payment Center
P.O. Box 740309
Cincinnati, OH 45274-0309

In person
Cash, check, card
or money order

Varies by authorized payment location

Fee may apply

GO-READY Checklist
Natural Gas & Electric Request

This form is required to schedule your service installation, retirement, or relocate request. If any of the requirements below are not met upon our arrival, Consumers Energy reserves the right to reschedule your project.

Complete the section below based on your type of service (Permanent Retirement or Install/Relocate/Partial Retirement) request.

Check all requirements on the applicable checklist before returning this document.

Return this completed checklist by email poboxceservicerequest@cmsenergy.com (preferred), Fax: 517-374-2424, or to your assigned project coordinator. *If none of these options are available, mail your completed checklist to: Consumers Energy, WM&CD Support Center, Lansing Service Center, Room 122, 530 W. Willow St., Lansing, MI 48906*

Customer Information	
Notification Number:	1076946423
Service Address:	STREETLIGHT REMOVAL, NORTHPORT
Has your payment been submitted to Consumers Energy?	☐ Yes ☐ No ☐ N/A

Permanent Retirement						
Type of Retirement:	☐ Electric	☐ Gas	☐ Both	Is the site ready for retirement?	☐ Yes	☐ No
Printed Name:						
Signature: Here				Date:		

Install, Relocate, and Partial Retirements	Yes	N/A
Has your gas meter location been clearly marked and/or your electric meter socket properly installed at the agreed upon location?	☐	☐
Has your electric meter been inspected and approved by the local city/township inspector?	☐	☐
Is the site at rough grade (within 3" of final grade)?	☐	☐
Is a 12-foot-wide path clear of debris and construction equipment?	☐	☐
Are site ready photos included? Submit site ready photos with this checklist, see Customer Site Readiness Photo Instructions (attached) for photo submission requirements.	☐	☐
Is the site ready for partial retirement?	☐	☐
Are you ready for your temporary electric service to be removed when permanent service is turned on? If not ready, please wait to return this form. (Select N/A if you arranged a separate temporary service with your Project Coordinator or are Gas Only project.)	☐	☐
Type of partial retirement ☐ Electric ☐ Gas ☐ Both ☐ N/A		

Private Underground Facility

Reduce the risk of damage by making Consumers Energy aware of any privately owned underground facilities or buried obstructions by clearly identifying the facility location. Mark or expose the following facilities or obstructions including, but not limited to:

	Yes	N/A		Yes	N/A		Yes	N/A
Septic tank (existing or future)	☐	☐	Underground yard lighting	☐	☐	Conduit	☐	☐
Drain field (existing or future)	☐	☐	Sprinkler systems	☐	☐		☐	☐
Well (existing or future)	☐	☐	Electronic dog fence	☐	☐		☐	☐

Additional Comments:

These facilities must be marked with stakes, spray paint, or flags. Consumers Energy and/or its agents will not be held responsible for damage that occurs to privately owned underground facilities that are not properly marked before service installation. After services are installed, excavation will be backfilled. Final restoration to private/customer-owned property is your responsibility.

Printed Name: _____

Signature: Here _____ Date: _____

Form 547 11-2014

AUTHORIZATION FOR CHANGE IN STANDARD LIGHTING CONTRACT(COMPANY-OWNED) FORM 547

Contract Number: 100000067056
Consumers Energy Company is authorized as of _____ by the Village of NORTHPORT VLG, to make changes, as listed below, in the lighting system(s) covered by the existing Standard Lighting Contract between the Company and the Village of NORTHPORT VLG, dated 12/1/2011.

Lighting Type: General Service Unmetered Lighting Rate GUL, Standard High Intensity Discharge

Except for the changes in the lighting system(s) as herein authorized, all provisions of the aforesaid Standard Lighting Contract dated 12/1/2011 shall remain in full force and effect.

Contract Number: 103035639881
Consumers Energy Company is authorized as of _____ by the Village of NORTHPORT VLG, to make changes, as listed below, in the lighting system(s) covered by the existing Standard Lighting Contract between the Company and the Village of NORTHPORT VLG, dated 12/16/2018.

Lighting Type: General Unmetered Light Emitting Diode Lighting Rate GU-LED

Except for the changes in the lighting system(s) as herein authorized, all provisions of the aforesaid Standard Lighting Contract dated 12/16/2018 shall remain in full force and effect.

Notification Number(s): 1076946423

Comments:

Village of NORTHPORT VLG

By: _____

(Signature)

_____

(Printed)

Its: _____

(Title)

This Agreement may be executed and delivered in counterparts, including by a facsimile or an electronic transmission thereof, each of which shall be deemed an original. Any document generated by the parties with respect to this Agreement, including this Agreement, may be imaged and stored electronically and introduced as evidence in any proceeding as if original business records. Neither party will object to the admissibility of such images as evidence in any proceeding on account of having been stored electronically.

Form 547 11-2014

RESOLUTION

RESOLVED, that it is hereby deemed advisable to authorize Consumers Energy Company to make changes in the lighting service as provided in the Standard Lighting Contract between the Company and the Village of NORTHPORT VLG, dated 12/1/2011, in accordance with the Authorization for Change in Standard Lighting Contract dated _____,

_____

RESOLVED, that it is hereby deemed advisable to authorize Consumers Energy Company to make changes in the lighting service as provided in the Standard Lighting Contract between the Company and the Village of NORTHPORT VLG, dated 12/16/2018, in accordance with the Authorization for Change in Standard Lighting Contract dated _____,

_____

heretofore submitted to and considered by this ☐ commission ☐ council ☐ board; and

RESOLVED, further, that the _____ Clerk be and are authorized to execute such authorization for change on the behalf of the Village.

STATE OF MICHIGAN
COUNTY OF LEELANAU

I, _____, clerk of the Village of NORTHPORT VLG do hereby certify that the foregoing resolution was duly adopted by the

☐ commission ☐ council ☐ board of said municipality, at the meeting held on _____.

_____

Dated:

_____

Municipal Customer Type: Village

GENERAL SERVICE UNMETERED LIGHTING RATE GUL, STANDARD HIGH INTENSITY DISCHARGE

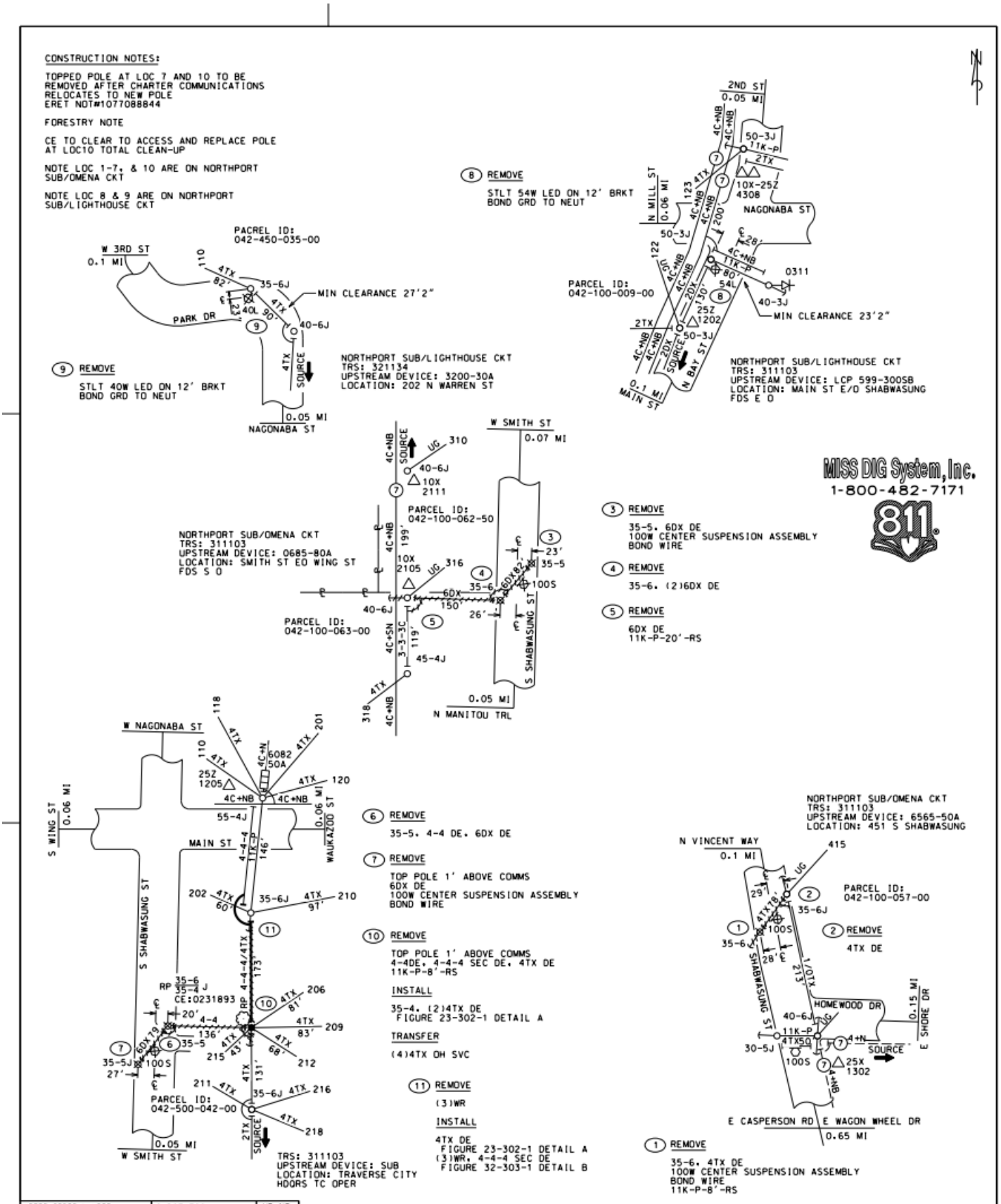
- (3) 100 watt HPS Center Suspension NA to Remove at location 415 S Shabwasung , 315 S Shabwasung & 215 S Shabwasung 215 AND 315 S Shabwasung ;

GENERAL UNMETERED LIGHT EMITTING DIODE LIGHTING RATE GU-LED

- (1) 40 watt LED White Cobrahead NA to Remove at location 122 E Nagonaba ;

- (1) 54 watt LED White Cobrahead NA to Remove at location 110 Park Dr ;

Form 547 11-2014



METER ORDER NUMBER	SUBSTATION	WD NO.	NORTHPORT VLG ERET OHL						JOB PURPOSE:	
	NORTHPORT	Q569	CM NO.100008283282						CUSTOMER REQUESTED REMOVAL OF STREETLIGHTS	
METER NUMBER	CIRCUIT	CKT NO.	TLM NUMBER	# OF RODS	OHMS	ORDER TYPE	MAT. TYPE	NOTIFICATION NUMBER	DESIGN NUMBER	ORDER NUMBER
	LIGHTHOUSE	Q1	3211343409			ERET	OHL	1076946423	11892475	
READ						ECNC	NLO	1077163522	11879227	
METER LOCATION	Consumers Energy A CMS Energy Company ELECTRIC	CE STAKING REQ'D [ ] Yes [X] No	FORESTRY REQ'D [X] Yes [ ] No						UPSTREAM SECTIONALIZING DEVICE: 0685-80A LOCATION: SMITH ST EO WING ST	CONSUMERS ENERGY CONTACTS: DEPARTMENT / NAME / NUMBER; COORDINATOR: TANYA MARTINBAUER 616-251-0574; DESIGNER: SIMEON POPA 231-493-1161

ELECTRIC CAD TITLE BLOCK (2020)
05-20-2026 17:25:12
SA_BOUD_JS_PROD_Design2224260.dgn

SHEET C | SHEET 1 OF 1 | SCALE 1"=100'

LEELANAU CO LEELANAU TWP T 32N R 11W SEC. 34