MEMORANDUM – OFFICE OF THE VILLAGE MANAGER

TO: Northport Village Council

FROM: Jered Ottenwess, Village Manager/Zoning Administrator

DATE: February 18, 2026

RE: Agenda Summary Supplement

7d. Machin Engineering Service Agreement – Rose Street Culvert

Packet Items: Machin Engineering Agreement for Professional Services - Rose Street Culvert; Machin Engineering Agreement for Professional Services - Warren Street Water Main Replacement

Background:

The Village intends to complete a much-needed water line replacement, including hydrants, on Warren Street between Fifth and Sixth Streets. EGLE requires permits for this type of work and the Village must submit engineered plans as part of the permit application. DPW Superintendent Chris Holton and I would like to continue our working relationship with Machin and we requested a proposal for their services associated with design, permitting, and construction administration.

Analysis:

- The Village has contemplated this project for several years and it is a high priority.
- The 4" water line in this area is very outdated compared to the current 8" standard, as well as being well past its functional life expectancy.
- The Water Fund has benefitted from a recent class action PFAS settlement and has a current cash balance that is more than sufficient to bear the cost of this project as well as the Nagonaba water leak: $356,000.

Recommended Motion:

"To approve the Agreement for Professional Services for the Warran Street Water Main Replacement project with Machin Engineering at a cost not to exceed $19,800 with funds available in the Major Street and Water Funds"