NORTHPORT MASTER PLAN PROCESS

Updated 2/14/24

1. Planning Commission determines that the Master Plan needs to be updated.
2. Staff mails Notice of Intent to Plan letter and questionnaire.
3. Public engagement activities are held to garner input and feedback from residents, business owners, and community stakeholders.
4. Planning Commission will analyze public feedback and draft document, maps and conceptual designs.
5. Planning Commission will review draft document.
6. Planning Commission shall make a recommendation to the Village Council to distribute the Draft Master Plan to the public - *If deemed complete and reflective of needs and wants of the community.*
7. Collection of public comments on the Draft Master Plan for a period of at least 63 days.
8. Public comments to be reviewed by the Planning Commission.
9. Planning Commission revises and integrates any pertinent feedback from public comments.
10. The Planning Commission shall schedule a public hearing if deemed complete and reflective of needs and wants of the community.
11. Planning Commission holds the required public hearing and receives comments from the public.
12. Planning Commission makes a recommendation to the Village Council to adopt Draft Master Plan document.
13. Village Council shall determine to adopt the Draft Master Plan or return the document to the Planning Commission.
14. After adoption, final Master Plan is uploaded to the Village web site.