Trustee's Report to the Village Planning Commission
September 2023

The regular meeting of the Village Council was held on September 7,2023.

Clerk Scott provided a written report with these highlights:

- Budget amendments to several funds will be necessary
- The second waterways grant payment was received and deposited
- A YouTube channel has been established to house recordings of council, planning and ultimately committee meetings
- Work continues on adopting a new fiscal year

Treasurer Edmondson provided a written report of monthly revenue. Property taxes collected to date: $264,420.60 with an additional $18,420.35 in personal property taxes, a slight increase over last year's revenue.

DPW Superintendent Holton provided a written report. Highlights include:

- The Welcome to Northport sign has been refurbished and installed
- Landscaping will be completed in the next weeks
- PFAs testing shows no detectable level in the municipal water supply
- Heavy rain resulted in drainage issues in the marina parking lot that will be addressed and corrected by the contractors at no cost to the Village
- The dam will be tamper-proofed per order from EGLE

Harbormaster Rosemurgy provided a written report. Highlights include:

- The electric boat charging station is installed
- Hardwiring of the WiFi network is nearly complete with excellent results on B/C/D docks
- Repair, painting and refinishing of benches, signs and posts is wrapping up
- Boat traffic was down slightly from 2022

The Zoning Administrator provided a written report which will be included in the Planning Commission packets.

Interim Manager Janik provided updates on several items, many of which will be covered under council actions. There have been no applicants for the office administrator position. Transition is underway between Mr. Janik and Jim Dyer.

Employee Relations Committee and Parks and Trails Committee did not meet..

Finance Committee minutes were provided. Policies and ordinances under revision are on hold until Mr. Dyer assumes the manager position.

Waterfront Committee minutes were provided. South Beach swim buoys will be placed at a depth of 5 feet next season. Mobi-mats will be put in place next season to allow wheelchair access to the water. The committee is exploring an off-site trailer parking fee for next season.

Planning Committee minutes were provided. Trustee Gale made note of the new format for the minutes and that complete transcripts are available. She also reported that Secretary Foley uses the screen sharing function for members of the public to follow as documents are modified by the commissioners.

NLTUA is proceeding with a rate study with an eye to having adequate reserves for maintenance and repair.

The following items were discussed by the Trustees:

- Leelanau County Deputy Sheriff Lott requested a resolution to support the state funding of a secondary road patrol officer for an additional five years. Trustee Harper has communications from the Sheriff and Prosecutor that he would like to share with the council before taking action.

The Trustees took the following actions:

- Asked the Employee Relations Committee to consider a higher salary and/or benefits for the office assistant
- Approved purchase of a laptop for the Village Manager not to exceed $1,500.
- Asked the Finance Committee to look for funds for a new, enhanced sound system

- Approved formation of a short term rental task force to gather data, engage diverse stakeholders and identify policy goals over the next six months
- Approved a proposal from the Northport Performing Arts Center to name the pavilion at Marina Park the Kent Holton Pavilion. NPAC will be responsible for signage and the dedication ceremony when approved by the Council
- Approved the purchase of landscape materials for the Welcome to Northport sign in the amount of $643.25
- Adopted a resolution to amend the NLTUA Bylaws to establish a new day and time for the Board's annual meeting.

Respectfully submitted,
Jane Gale