RIGHT-OF-WAY PERMIT APPLICATION

Village Of Northport

116 W Nagonaba St
P.O. Box 336
Northport, MI 49670
231-386-5182
www.villageofnorthport.net

1. **Property Owner Contact Information**

Name: _____

Mailing Address: _____ State: _____ Zip: _____

Phone: _____ Email: _____

2. **Contractor Information**

Company Name: _____ Contact Name: _____

Address: _____ State: _____ Zip: _____

Phone: _____ Email: _____

MI Contractor License #: _____

3. **Proposed Use / Reason for Work (check all that apply)**

☐Curb Cut / Driveway ☐Sanitary Sewer ☐Potable Water

☐Sidewalk ☐Storm Sewer ☐Natural Gas

☐Electric ☐Cable/Fiber Optic ☐Use of Parking Space

☐Other: _____

4. **Description of Work:**

_____

_____

_____

_____

_____

5. **Location & Dates**

Work Address/Location: _____

Start Date: _____ End Date: _____

6. **Attached Plans/Documents (check all that apply)**

☐Site Plan/Sketch ☐Traffic Control Plan ☐Insurance Certificate

☐MDOT Permit ☐Other: _____

7. **Applicant Affidavit and Signature**

The Applicant expressly acknowledges and agrees to comply with all terms, conditions, and requirements set forth in this permit, and assumes full responsibility for any and all activities authorized herein. By submitting this application, the Applicant formally requests permission to construct, operate, and/or maintain facilities within the public right-of-way, and affirms that such activities shall be conducted in strict accordance with this permit and all applicable laws, regulations, and standards.

Signature: _____ Date: _____

8. **Approval (Office Use Only)**

Approved By: _____ Title: _____

Signature: _____ Date: _____

Additional Conditions:

_____

_____

_____

Permit #: _____

Expiration Date: _____

PERMIT CONDITIONS

1. Potable Water and Sanitary Sewer System Work
Applicant must secure signed approval from the Village Manager and DPW Superintendent for any work in connection with the Village's potable water and sanitary sewer systems.

2. MISS DIG
After making application for this permit, give notice to public utilities in accordance with the MISS DIG Act, MCL 460.721 et seq and comply with each of the requirements of the Act.

3. Liability
The Applicant agrees to indemnify, defend, and hold harmless the Village of Northport, its officers, employees, and agents, from and against any and all claims, liabilities, damages, losses, and expenses, including reasonable attorney fees and costs of litigation, arising out of or resulting from the Applicant's negligence in the performance of work authorized under this permit.

4. Bonds
The Applicant shall, upon request by the Village of Northport and at any time prior to or during the permitted activity, furnish a cash bond in an amount determined by the Village to be sufficient to cover the cost of any potential damage to public infrastructure, including the roadway, sidewalk, or related facilities. The Village may retain all or any portion of the cash bond to cover expenses or damages it incurs as a result of the permitted work. The remaining balance, if any, shall be returned to the Applicant upon satisfactory completion of the work, as determined solely by the Village.

5. Public Safety and Traffic Control
During the course of any construction, maintenance, or excavation activities within the public right-of-way or easement, the Applicant shall ensure the safety and convenience of the public by providing qualified watchpersons, flaggers, barricades, warning signs, lights, and any other safety measures as may be required by the Village. The Village reserves the right to mandate additional precautions as it deems necessary. Traffic flow must be maintained at all times unless otherwise authorized in writing by the Village Street Administrator or their designated representative.

6. Liability for Accidents and Damages
The Applicant shall be solely liable for any and all damages to persons or property arising directly or indirectly from any activities conducted under this permit. This includes but is not limited to damages resulting from accidents or negligence in connection with construction, maintenance, or other operations permitted hereby.

7. Sidewalk Construction
The Applicant shall supply all materials required for sidewalk construction and perform installation in full compliance with specifications established by the Village Street Administrator. All work shall be subject to inspection and approval by the Village.

8. Trenching and Tunneling
Trenches and tunnels shall be confined to the minimum dimensions necessary for the work. The Village may require sheeting or other stabilization methods if deemed necessary for safety or preservation of infrastructure. Backfill shall consist of suitable material approved by the Village DPW Superintendent, compacted in uniform layers to prevent future settlement. Any settlement or deterioration that occurs following completion shall be promptly repaired by the Applicant at their sole expense.

9. Driveways
The Applicant shall furnish and install all culverts and other materials required for driveway construction in accordance with specifications provided by the Village Street Administrator. Surface materials shall meet all applicable standards and be supplied by the Applicant.

10. Curb Cutting
No curb may be cut except in front of property owned or controlled by the Applicant. All curb cuts must be approved in advance by the Village Street Administrator and shall conform to all applicable standards and alignment requirements.

11. Permit Violations
Violation of any condition of this permit shall constitute grounds for immediate suspension or revocation of the permit. Upon such violation, any rights granted to the Applicant hereunder shall be deemed void without further action by the Village, and the Applicant may be subject to enforcement proceedings, fines, or additional penalties under Village ordinances or applicable law.

12. Permit is Revocable
This permit is issued as a revocable license. The Applicant acknowledges and agrees that the Village of Northport may revoke this permit at any time, with or without cause, and the Applicant shall have no right to compensation, damages, or reimbursement as a result of such revocation.

13. Time Limit
All work authorized under this permit must be completed within the time period specified on the face of the permit. Failure to complete the work within this period may result in revocation of the permit or imposition of penalties.

14. Area Limitations
At no time shall the Applicant obstruct more than one-half of the traveled width of any public street or alley without prior written approval from the Village. If any sidewalk is rendered impassable, the Applicant shall provide a safe, accessible pedestrian detour consistent with Americans with Disabilities Act (ADA) standards and subject to approval by the Village.