

President Pro Tempore McCann called the meeting to order at 7:00 P.M.

**Roll Call:**

Council Members Present: Trustees: Gremel, McCann, Cook, Gale and Ager

Absent Members: President Wetherbee and Trustee Harper attended via Zoom

Staff Present: DPW Superintendent- Chris Holton, Harbor Master- Bill Rosemurgy, Treasurer- Kallie Craker

**Approval of Meeting Minutes:**

Trustee Cook **Moved, Supported by** Trustee Ager to approve the September 8, 2022 meeting minutes with corrections. **Motion Carried.**

Trustee Gale **Moved, Supported by** Gremel to approve the Special meeting minutes of September 20, 2022 as amended. **Motion Carried.**

**Approval of Agenda (amendments/additions):**

Trustee Harper asked to have the two non-recreational slips requests added to the agenda as an action item.

**Correspondence:**

Dr. Nick Ceglarek, Superintendent Northwest Education Services- support for special education millage proposal.

Chris Andrus, Mitten Brewery- correspondence requesting that the village continue their festivities (i.e., Halloween, Tree Lighting) through the year.

**Public Comment:**

None

**Fourth Street Update- Eric Sequin, Prein & Newhof:**

Committee Chair Cook opened up the discussion by describing that the Infrastructure Committee had discussed the drainage issues on 4<sup>th</sup> Street multiple times and that the committee had planned to recommend the proposal.

Eric Sequin of Prein and Newhof outlined his proposal for the drainage issues at 4th and Rose Streets in four phases over the next two fiscal years with monthly billing statements to spread out the expense. The Council agreed to proceed with Phase 1 to conduct a geotechnical survey as soon as possible. Phase 2 could commence in the January/February time frame and Phase 3 in April.

Trustee Cook **Moved, Supported by** Trustee Ager to accept Phase 1 of the Prein and Newhof proposal. Roll Call Vote: Yeas (5) Nays (0) Absent: (2) President Wetherbee and Trustee Harper **Motion Carried.**

**Reports:**

- A. **Liaison-** Community Liaison Cindy Edmondson provided a written report asking She asked residents to submit feedback on the dimmable streetlights to the village staff so we can inform Consumers Energy of local preferences. The

Council directed the Liaison to proceed with planning the annual Halloween hot dog/brat roast at the Mitten as in the past several years.

- B. **Clerk** – Clerk Scott provided a financial report for the month of September.
- C. **Treasurer** – Treasurer Kallie Craker provided a report on her final tax collection for the month of September was \$293,012.86. Delinquent taxes certified to the County totaled \$49,686.
- D. **DPW**- DPW Superintendent Chris Holton provided a written report highlights included;
- The Paving projects on S. Shore and Rose Street were completed
  - Parshall Tree Service completed the grinding of stumps in the road right-of way
  - Weekly leaf and yard waste pick-up has resumed on Mondays
- E. **Employee Relations** – Chairman Steve Wetherbee reported that the committee was in the process of drafting job descriptions for appointed positions of Clerk and Treasurer/Deputy Clerk which will be posted on the Village website.
- F. **Finance**- Finance Chair Jane Gale reported that the committee decided not to submit a grant application to ENERGIZE Leelanau for a solar installation on the Village Office. The current budget does not include any matching funds to carry out the project. The committee began work on the fee schedule and the asset detail worksheet was completed. The process for drafting the budget is underway and the committee will need to know if the village would like to factor a COLA; social security if proposing a 8.7% increase.
- G. **Infrastructure**- Chairman Cook provided minutes from the September 28, 2022 committee meeting. Cook reported that the 4<sup>th</sup> Street drainage discussion had been on the agenda for the past 4 years and that he was glad to see it off his agenda.
- H. **Waterfront**- Waterfront Committee held an end of season debriefing meeting with the Harbormaster and identified improvements to be made before next season. The Council is being asked to consider proposals for seasonal dockage.
- I. **Planning Commission**: Commissioner Gale presented two requests from the PC for direction. The Council agreed to reviewing and approving the amended zoning ordinance in sections beginning with Articles 2 and 3. They also agreed with the PC’s proposed approach to review 7th Street options against established criteria and present findings to the Council. By consensus, the Council asked to narrow the options to a “workable” number, probably no more than four. Trustees were invited to attend an October 24 attainable housing presentation sponsored by LTCF and facilitated by Housing North. Details will be distributed when available.
- **Zoning Administrator**:  
Scott provided a report of her activities for the month of September.
- J. **Parks and Trails**: The Committee will consider working with a NPS student on a senior project to include trail improvements, history and an updated digital map. Chair McCann met with a family wishing to donate something to benefit the residents, and draw people to Northport.

## **Discussion Items:**

### **Halloween Celebration location:**

The Village Council agreed to hold the Halloween Hotdog party at the Mitten.

### **Harbormaster Contract:**

The Waterfront Committee would like to begin drafting the Harbormaster contract for the 2023 year. A copy of the contract will need to be made available for the November meeting.

Ordinance to repeal Ordinance 78:

Clerk Scott provided an ordinance to repeal Ordinance 78 an ordinance to regulate and control construction in the road right-of-way.

**Action Items:**

Approve two Non-Recreational Slips:

Trustee Gremel Moved, Supported by Trustee Ager to approve the two non-recreational slips 1-non-profit and 1 commercial for the 2023 year. Discussion: Alekona will be placed in a slip that has typically generated the least amount of revenues over the season and the Grand Traverse Lighthouse Museum will be placed in slip 74.

**Roll Call Vote:** Yeas (5) Nays (0) Absent (2) **Motion Approved.**

**Payment of Bills:**

Trustee Cook **Moved, Supported by** Trustee Gremel to approve payment of the bills for the month of September when funds become available in the amount of \$82,312.34

**Roll Call Vote:** Yeas (5) Nays (0) Absent (2) **Motion Carried**

**Public Comments:**

**Sue Manson-** commented on the letter that she submitted regarding the flooding of her garage and no response from the council.

**Council Comments:**

None

**Adjournment:**

Trustee Gale Moved, Supported by Trustee Gremel to adjourn the meeting at 8:05 pm.

Several Citizens attended via zoom.

**Joni I. Scott, Village of Northport  
Clerk**