

Northport/Leelanau Township Utilities Authority

116 W. Nagonaba, PO Box 158

Northport, MI 49670

Draft Minutes

September 20, 2022

Regular Meeting

I. CALL TO ORDER

Chairman Tom Gremel called the meeting to order at 9:30 am.

II. ROLL CALL

Board Members Present: Tom Gremel, Chris Holton, Bob Featherly, Tim Overdier and Rick Cross

Absent: None

Staff Present: Joni Scott, Cindy Edmondson

III. APPROVAL OF BOARD MEETING MINUTES

Rick Cross **Moved, Supported by** Bob Featherly to approve the August 16, 2022 meeting minutes as presented. **Discussion:** None

Roll Call Vote Yeas (5) Nays (0) Absent (0)

Motion Approved.

IV. PUBLIC COMMENT

None

V. PAYMENTS OF BILLS

Bob Featherly **Moved, Supported by** Rick Cross to approve the bills to be paid for the months of August-September in the amount of \$25,147.79

Roll Call Vote Yeas (5) Nays (0) Absent (0) **Motion Approved.**

VII. STAFF REPORTS

A. Treasurer/Clerk and Liaison Report

Clerk Scott reported that she will prepare a draft budget for 2023-24 fiscal year for the Board to review.

Liaison Report:

None

B. Superintendent Report:

Superintendent Chris Holton reported that the Flees Road sewer main extension project was completed and that all necessary pressure tests were done. Holton said that the contractor will provide as-build drawings for the new 8' sewer main.

Commissioner Cross questioned if there was anything he needed to do in order for the Northport Point extension of the pressurized main be completed. Holton responded that Kal Excavating would be working with Five Star Underground boring company to complete the work in the upcoming coming weeks.

C. Treatment Plant Operator Report:

Treatment Plant Operator, Mark Huggard reviewed the written report for August, noting that he had received a quote from Kaser to replace the blower motor that failed in the fall of 2020. The quote was provided with a discount "at cost" offer in the amount of \$10,439.60. Huggard plans to schedule the work to be completed in the upcoming month.

The board had a brief discussion regarding the deterioration of the spec outlet "Flex Pipe" on all grinder pumps and the replacement with a CTS Poly pipe.

VIII. COMMITTEE REPORTS

None

IX. CORRESPONDENCE

None

X. DISCUSSION & ACTION ITEMS

None

VIII. PUBLIC COMMENT

None

IX. MEMBER COMMENTS

Rick Cross gave an update on the Timber Shores Development stating that the developer had decided to put in their own sewer system and that they were in the process of obtaining the proper permits.

X. ADJOURNMENT

Chris Holton Moved, Supported by Bob Featherly to adjourn the meeting. Motion Carried.
The meeting was adjourned at 9:54 am

The next Authority meeting will be held on Tuesday October 19, 2022, at 9:30 am.

Joni L. Scott, Clerk/Treasurer