

President Wetherbee called the meeting to order at 7:00 P.M.

Roll Call:

Council Members Present: President Wetherbee and Trustees: Gremel, McCann, Cook, Gale, Ager and Harper.

Absent Members: None

Staff Present: Clerk- Joni Scott, Community Liaison- Cindy Edmondson, Harbor Master- Bill Rosemurgy, Treasurer- Kallie Craker

Approval of Meeting Minutes:

Trustee Gale **Moved, Supported by** Trustee Ager to approve the August 4, 2022 meeting minutes as presented. **Motion Carried.**

Approval of Agenda (amendments/additions):

President Wetherbee asked to have the discussion item 7 C -Leelanau Energy Grant added to the agenda.

Trustee Harper asked to have Action Items E. and F. Appointment of Clerk and Treasurer Ordinances moved to discussion items.

Correspondence:

Joe Defors- Leelanau Energy notice regarding grant opportunities.

Public Comment:

Campbell McLeod- commented on improving the trail map, Mill Pond and Dredge assessment.

Karl Wizinsky- commented on the Appointment of Clerk and Treasurer Ordinances.

Presentation from Luke and Jesse Yeates:

Luke and Jesse Yeates proposed a commercial captained sailing boat charter business. They are seeking a 47' commercial slip in the marina beginning June 2023. The Yeates will need DNR Waterways approval and the Waterfront Committee will make a recommendation to the Village Council at the next regular meeting.

Reports:

- A. **Liaison-** Community Liaison Cindy Edmondson reported that she had provided the location of 20 LED streetlights to Consumers Energy who will install a device to lower the lumens remotely. Edmondson also reported that she had secured the MDOT permit to allow road closure for Uncaged on September 24.
- B. **Clerk** – Clerk Scott provided a financial report for the month of August. Scott also reported that she had completed the Act 51 Street report with the State and that the auditor had completed her financial review.
- C. **Treasurer** – Treasurer Kallie Craker provided a written report of revenues collected in July and August totaling \$175,746.69.
- D. **DPW-** DPW Superintendent Chris Holton provided a written report highlights included;
 - Kal Excavating repaired a water line leak along M-201. Pavement repaired was completed by Rieth-Riley.
 - KAL Excavating completed the Flees Rd sewer main extension and the total project cost was under budget.

- Restriping of street painting with the exception of the crosswalks on M-201 which are completed by MDOT every 3 years.
 - Dedication of the 8th Street DPW Building to be held on September 10 at 10:30 am.
- E. **Employee Relations** – Chairman Steve Wetherbee reported that the committee held a special meeting which was a closed session.
- F. **Finance**- Finance Chair Jane Gale reported that the Committee had completed updates to the Purchasing Policy and Public Right of Way Ordinance 91.
- G. **Infrastructure**- Infrastructure did not meet.
- H. **Waterfront**- Waterfront did not meet. However, Harbor Master Bill Rosemurgy provided a written report. Highlights included;
- Hours of operation have been reduced
 - The small gazebo at the marina and the south beach bathrooms were scraped and painted.
- I. **Planning Commission:** Trustee Gale requested authorization to have the 7th Street property appraised.
Trustee Cook **Moved, Supported by** Trustee McCann to approve up to \$5,000 for the appraisal of 7th Street. Roll Call Vote: Yeas (7) Nays (0) Motion Carried.
- **Zoning Administrator:**
Scott provided a report of her activities for the month of August.
- J. **Parks and Trails:** The committee continues to look for grant opportunities to purchase new playground equipment. Besty Ernst, president of the Northport Arts Association has begun collaboration on an art walk trail.
Trustee Ager provided an engineering proposal in the amount of \$4,000 to assess the Mill Pond Dam.
Trustee Ager **Moved, Supported by** Trustee Gremel to accept the GEI proposal in the amount of \$4,000. **Motion Approved.**

Discussion Items:

Sica Memorial Peace Pole Location:

President Wetherbee reported that Denise Sica would like to place the Peace Pole in memory of Nic Sica near the anchor in North Haserot Park.

Appointment Ordinances for the Clerk and Treasurer Positions:

The draft ordinances were delivered just minutes before the meeting, not allowing Trustees enough time to study. Trustee Harper and President Wetherbee agreed to contact the Village's Legal Counsel together and discuss hiring procedures for the Clerk and Treasurer. It was agreed that the Council will hold a special meeting to vote on the ordinances and still allow a 45-day window for opponents to file a petition for a public vote on the matter.

Action Items:

Approve Purchasing Policy:

The Finance Committee prepared amendments to the Villages Purchasing Policy. Changes included upping the purchasing limit from \$1,000 to \$2,000 and adding steps for petty cash.

Trustee Gale Moved, Supported by Trustee Ager to adopt the Village Purchasing Policy as presented. **Roll Call Vote:** Yeas (7) Nays (0) **Motion Approved.**

Adopt Ordinance 91- Road Right of Way:

The Finance Committee prepared amendments to the Village Ordinance 91 and provided a permit application to administrate the ordinance.

Trustee Cook Moved, Supported by Trustee McCann to adopt Ordinance 91 - Road Right of Way Ordinance. **Roll Call Vote:** Yeas (7) Nays (0) **Motion Approved.**

Adopt Ordinance 132- Tree Ordinance:

The Village Ad-Hoc Tree Committee along with support from the Village Planning Commission, provided a draft Ordinance to manage public trees in collaboration with becoming a “Tree City”.

Trustee Ager Moved, Supported by Trustee Gremel to adopt Ordinance 132 an Ordinance to manage public trees. **Discussion:** Trustee Gale noted the need to amend the language in Sec. 8 Violations should be a municipal civil infraction vs. guilty of a misdemeanor.

Trustee McCann Moved, Supported by Trustee Cook to amend the proposed ordinance 132 to read; Section 8. Violation and Penalty- shall be deemed a municipal civil infraction. **Roll Call Vote:** Yeas (7) Nays (0) **Motion Approved.**

Roll Call Vote: Yeas (7) Nays (0) **Motion Approved. Ordinance Declared Adopted.**

Adopt Ordinance 133- Trailer Parking:

Trustee Harper drafted an ordinance to regulate the overnight parking of unattached trailers in the Village. The Infrastructure Committee supported the adoption of the ordinance.

Trustee Harper Moved, Supported by Trustee Cook to adopt ordinance 133 an ordinance regulating Trailer Parking. **Roll Call Vote:** Yeas (7) Nays (0) **Motion Approved. Ordinance Declared Adopted.**

Payment of Bills:

Trustee Cook **Moved, Supported by** Trustee Gale to approve payment of the bills for the month of August when funds become available in the amount of \$169,547.13

Roll Call Vote: Yeas (7) Nays (0) Absent (0) **Motion Carried**

Public Comments:

None

Council Comments:

None

Adjournment:

Trustee Ager Moved, Supported by Trustee Gale to adjourn the meeting at 8:08 pm.

Several Citizens attended via zoom.

**Joni I. Scott, Village of Northport
Clerk**