

President Wetherbee called the meeting to order at 7:00 P.M.

Roll Call:

Council Members Present: President Wetherbee and Trustees: Gremel, McCann, Cook, Gale, Ager and Harper.

Absent Members: None

Staff Present: Clerk- Joni Scott, Community Liaison- Cindy Edmondson, DPW Superintendent- Chris Holton, Harbor Master- Bill Rosemurgy, Treasurer- Kallie Craker

Approval of Meeting Minutes:

Trustee Cook **Moved, Supported by** Trustee Gale to approve the July 7, 2022 meeting minutes with corrections. **Discussion:** Remove the names mentioned in public comment made by Don Sheets, and remove the word boy and replace it with the word man. **Motion Carried.**

Approval of Agenda (amendments/additions):

President Wetherbee asked to have the discussion item 7 F Road Ends added to the agenda.

Correspondence:

Brad Price, Village Grounds Keeper- request for paid vacation

Joe Defors- consideration for initiating an impact fee, for large developers.

Public Comment:

Laura Cavendish- Commented on the ZA report regarding a temporary Structure on Waukazoo Street. Cavendish disagrees with the Zoning Administrators interpretation of the tent and process for a permit.

Reports:

- A. **Liaison-** Community Liaison Cindy Edmondson reported that the GFL cleanup cost was \$19,360. The budgeted amount was \$12k and the budget will need to be amended. Edmondson also reported that the Village is selling 13.5 oz stainless steel travel mugs and canvas shopping bags both with the year and Northport logo. Funds will be dedicated to the lighting of the community tree fund.
- B. **Clerk** – Clerk Scott provided a financial report for the month of June and July, and reported that the marina continues to experience problems receiving revenue reports from Camis.
- C. **Treasurer** – Treasurer Kallie Craker will report tax revenues at the next regular meeting.
 1. **DPW-** DPW Superintendent Chris Holton provided a written report highlights included;
 - received permission from EGLE to restore the sand at the 7th Street Road end access once the Army Corps of Engineers issues a permit.
 - KAL Excavating expects to begin the Flees Rd sewer extension August 10.
 - Repair and maintenance to the Mill Pond, D dock at the Marina, Parks and Trails and the Golf Course irrigation system were completed.
 - The contractor completed phase one of road striping. Phase two will begin as weather and schedule allows.

2. **Employee Relations** – Chairman Steve Wetherbee reported that the committee held a special meeting which was a closed session.
3. **Finance**- Finance Chair Jane Gale reported that the Committee had completed updates to the Purchasing Policy and Public Right of Way Ordinance 91.
4. **Infrastructure**- Infrastructure Chair Hugh Cook provided a written report. The committee had a site visit to 4th Street Road end, and reviewed a signage to prohibit overnight parking closer than 40’ or 50’ from the OHWM.
5. **Waterfront**- Waterfront Chair Tom Gremel provided minutes from the July 19, 2022 committee meeting. The Committee heard a presentation from Jesse Yeates regarding a commercial captained sailboat charter business. They are seeking a commercial slip for 2023 season.
6. **Planning Commission**: Trustee Gale reported that the Planning Commission approved nine sets of minutes at their last meeting, and have begun work on Form Based Code for the commercial districts.
7. **Zoning Administrator**: Scott provided a report of her activities for the month of July. The Council had questions about the Temporary Structure on Waukazoo. Z.A. Scott explained the violation and process for a Temporary Structure permit. President Wetherbee stated that he agreed with the Zoning Administrators interpretation of the ordinance.
8. **Parks and Trails**: Trustee McCann provided minutes from the June 18, 2022 meeting. The Committee discussed improvements and grant opportunities for the Marina and Haserot Park. McCann also noted that there will be an informational meeting on the Mill Pond on August 10, 2022 at the Club House.

Discussion Items:

Employee vacation request:

The Council reviewed a request for one-weeks paid vacation time from Village Employee Brad Price, Grounds Keeper.

Trustee Ager Moved, Supported by Trustee Gremel to approve a bonus equivalent to one weeks pay for the 2022 season for Brad Price. **Roll Call Vote:** Yeas (7) Nays (0) **Motion Approved.**

Draft amendments of Road Right of Way Ordinance 91:

The Finance Committee prepared amendments to the Village Ordinance 91 and provided a permit application to administrate the ordinance. Upon adoption the committee recommends repealing Village Ordinance 78.

Draft amendments to Village Purchasing Policy:

The Finance Committee prepared amendments to the Villages Purchasing Policy. Changes included upping the purchasing limit from \$1,000 to \$2,000 and adding steps for petty cash.

Draft Village Ordinance 132 Managing Public Trees:

The Village Ad-Hoc Tree Committee along with support from the Village Planning Commission, provided a draft Ordinance to manage public trees. Clerk Scott noted that the adoption of the ordinance is a step required to become a “Tree City”, which the Tree Committee is seeking.

Draft Ordinance to regulate overnight parking of unattached trailers:

Trustee Harper drafted an ordinance to regulate the overnight parking of unattached trailers in the Village. The Infrastructure Committee supported the adoption of the ordinance.

Action Items:

Adopt Waterways Grant Agreement Resolution:

Clerk Scott provided the agreement and resolution from Waterways. Details included; Total project costs \$920,101.60 for marina improvements to the boat launch, car trailer parking, raising of the parking lot and stormwater managements. The Village agrees to 51%- \$469,251.82 and the State 49%-\$450,849.78.

Trustee Gremel Moved, Supported by Trustee McCann to adopt Resolution agreement with Waterways for the marina improvements project. **Roll Call Vote:** Yeas (7) Nays (0) **Motion Approved.**

Payment of Bills:

Trustee Cook **Moved, Supported by** Trustee Gale to approve payment of the bills for the month of June when funds become available in the amount of \$100,563.67

Roll Call Vote: Yeas (7) Nays (0) Absent (0) **Motion Carried**

Trustee Ager **Moved, Supported by** Trustee Gale to approve payment of the bills for the month of July when funds become available in the amount of \$229,877.46

Roll Call Vote: Yeas (7) Nays (0) Absent (0) **Motion Carried**

Public Comments:

None

Council Comments:

Trustee Ager had question regarding the Temporary Structure and the permitting process.

Adjournment:

Trustee Harper Moved, Supported by Trustee Cook to adjourn the meeting at 7:49 pm.

Several Citizens attended via zoom.

**Joni I. Scott, Village of Northport
Clerk**