

Northport/Leelanau Township Utilities Authority

116 W. Nagonaba, PO Box 158

Northport, MI 49670

Draft Minutes

March 16, 2022

Regular Meeting

I. CALL TO ORDER

Chairman Tom Gremel called the meeting to order at 9:30 am.

II. ROLL CALL

Board Members Present: Tom Gremel, Chris Holton, Bob Featherly and Tim Overdier

Absent: John Sanders was absent.

Staff Present: Joni Scott, Cindy Edmondson

III. APPROVAL OF BOARD MEETING MINUTES

Tim Overdier **Moved, Supported by** Bob Featherly to approve the February 15, 2022 meeting minutes as presented.

Roll Call Vote Yeas (4) Nays (0) Absent (1) John Sanders

Motion Approved.

IV. PUBLIC COMMENT

None

V. PAYMENTS OF BILLS

Bob Featherly **Moved, Supported by** Tim Overdier to approve the bills to be paid for the month of February-March in the amount of \$15,566.10

Roll Call Vote Yeas (4) Nays (0) Absent (1) John Sanders **Motion Approved.**

VII. STAFF REPORTS

A. Treasurer/Clerk and Liaison Report

Clerk Scott reported that there are 13 miles of collection system that the NLTUA maintains. Scott said that she had ordered stamped envelopes, and that the letter describing the increase would go out in the next couple of days.

Liaison Report:

Liaison Edmondson provided grinder pump instructions for extended period of disuse. Board member Featherly suggested reminding homeowners to also turn off their well pump, to avoid broken waterlines and freeze-ups.

B. Superintendent Report:

Superintendent Chris Holton reported on the Flees Road sewer main extension, noting that the work is scheduled to be completed in April.

C. Treatment Plant Operator Report:

Treatment Plant Operator, Mark Huggard reviewed the written report for February, noting that Landi mixer #1 was down and needed to be replaced. A cost estimate of \$15,716 to replace the mixer was provided and the Board approved the purchase by consensus. Huggard also provided an update on the Main Lift Station pumps stating that they expect to have the new pumps April 5, 2022.

VIII. COMMITTEE REPORTS

None

IX. CORRESPONDENCE

None

X. DISCUSSION & ACTION ITEMS

Kaeser Blower Update:

Chairman Thomas Gremel reported that Mr. Dagovitz is preparing to retire and hopes to have everything resolved before he leaves. Clerk Scott suggested not waiting for a response, and to move forward with purchasing the blower motor which could take up to six months to receive.

Bob Featherly **Moved, Supported by** Chris Holton to approve purchasing the Blower at the agreed upon price with Mr. Dagovitz. **Motion Approved.**

VIII. PUBLIC COMMENT

None

IX. MEMBER COMMENTS

None

X. ADJOURNMENT

The meeting was adjourned at 10:10 am

The next Authority meeting will be held on Tuesday April 19, 2022, at 9:30 am.

Joni L. Scott, Treasurer