

Northport/Leelanau Township Utilities Authority

116 W. Nagonaba, PO Box 158

Northport, MI 49670

Draft Minutes

November 16, 2021

Regular Meeting

I. CALL TO ORDER

Chairman Tom Gremel called the meeting to order via zoom at 9:30 am.

II. ROLL CALL

Board Members **Present:** Tom Gremel, Chris Holton, Bob Featherly, John Sanders and Tim Overdier

Absent: None

Staff Present: Joni Scott, Cindy Edmondson

III. APPROVAL OF BOARD MEETING MINUTES

Bob Featherly **Moved, Supported by** John Sanders to approve the October 19, 2021 meeting minutes with corrections. Discussion: Chair Gremel pointed out the word Blower misspelled on page 2.

Roll Call Vote Yeas (5) Nays (0) Absent (0)

Motion Approved.

V. PUBLIC COMMENT

None

VI. PAYMENT OF BILLS

John Sanders **Moved, Supported by** Chris Holton to approve the bills to be paid for the month of September-October in the amount of \$65,551.10

Roll Call Vote Yeas (5) Nays (0) Absent (0) **Motion Approved.**

VII. STAFF REPORTS

A. Treasurer/Clerk and Liaison Report

Clerk Scott reported sewer connection payments on two properties in the Township, 13821 Northport Point Rd, and 12483 Woolsey Lake Rd.

The Board had a lengthy discussion about the connection on Northport Point Rd. Clerk Scott explained that the parcel located at 13821 Northport Point Rd was the last parcel in the Sewer Assessment District (SAD) and didn't have a lateral. Superintendent Chris Holton estimated the cost to extend the main 150' to the property at \$20,000. The Board felt that this expense should be incurred on the Township, since they received the original \$10,100 assessment. The NLTUA collects fees to operate and maintain the system at this time.

Clerk Scott also noted that the Village had only received their debt retirement review back in 2019.

Clerk Scott also reviewed the draft budget worksheet and capital projects with the board. Scott is recommending a \$5-\$7 a quarter increase to help cover the expenses outlined in the reports. The Board plans to review and discuss the budget worksheet and fee increases at their next regular meeting in December.

Liaison:

Community Liaison Edmondson reported that she finished the 3rd quarter receipting collection.

B. Superintendent Report:

Superintendent Chris Holton reported that the flushing of the pressurized system had been completed. Holton also reviewed the Flees Rd sewer main extension project with the Board, explaining the need to have Eric Sequin from Prien and Newhoff complete drawings and determine if the main would be pressurized or gravity.

C. Treatment Plant Operator Report:

Treatment Plant Operator Mark Huggard submitted a report for the month of October.

Treatment Plant Operator Andrew Waldron reported that monitoring well #13 had been repaired. Waldron also explained that the recycle pump #2 was installed but that it would need its seals repaired. Waldron will gather an estimate on the costs to repair the seals.

VIII. COMMITTEE REPORTS

None

IX. CORRESPONDENCE

None

X. DISCUSSION & ACTION ITEMS

Kaeser Blower Letter:

Chairman Thomas Gremel reported that he hadn't heard back from Kaeser's Senior Manager- Steven Dagovitz and that perhaps Mr Dagovitz was waiting to hear from his regional manager. Gremel said that he will try to make contact with Mr. Dagovitz.

VIII. PUBLIC COMMENT

None

IX. MEMBER COMMENTS

John Sanders gave an update on the Timber Shores project explaining that the Township has asked for a declaratory judgement on the 1998 agreement for the property requiring them to connect to a municipal sewer.

Sanders also explained that the Townships Librarian had resigned, and that the resignation was mostly due to the lack of affordable housing. Sanders discussed the need for affordable housing and the Townships efforts toward finding a suitable location and developer. Sanders also noted that the Township has a healthy Fund Balance and that finances were in order.

He is planning to name Ben Purdy as the new Deputy Supervisor, so the Township will be looking for a new Director of Operations.

X. ADJOURNMENT

Bob Featherly **Moved, Supported by** John Sanders to adjourn the meeting.

Roll Call Vote: Yeas (5) Nays (0) **Motion Approved.** 10:56 A.M

The next Authority meeting will be held on Tuesday December 21, 2021, at 9:30 am.

Joni L. Scott,
Treasurer