

**VILLAGE OF NORTHPORT  
PLANNING COMMISSION  
116 W. Nagonaba St.  
Wednesday July 7, 2021  
MINUTES**

**Call to Order, Roll Call**

Chair Frerichs called the meeting to order at 7:07 p.m. Members present: Frerichs, Gale, Newell, Arbury, Wessell and Cavendish. Absent: Caudill

**Public Present**

Several callers were present via Zoom.

**Staff Present**

Cindy Edmondson Recording Secretary, Interim Zoning Administrator Joni Scott and Treasurer Kallie Craker

**Approval of Agenda**

Additions or corrections to July 7, 2021 agenda: date corrected from July 8 to 7.

**Approval of Minutes**

June 16, 2021 meeting minutes had a motion to approve as presented. Motion **Moved by** Commissioner Gale, **seconded** by Commissioner Wessell, **motion carried**.

**Correspondence**

Chair Frerichs reported correspondence received from residents on South Shore wanting to get together with Corrine Wetherbee to explore options for bike paths and sidewalks along the M22 corridor. Chair Frerichs will call Susan Ager to inquire about her availability to help with grant writing for the paths/sidewalks.

**Public Comment**

Kallie Craker, Manitou Trail, reiterated the availability of grant monies for trails and bike paths available from the state.

Tom Webber, South Shore, asked about how the 7th St property came to be up for sale and no longer a park property. Joni Scott ZA told him the property had been looked at by the PC several years ago and explored for other uses. The property has been in the process of being developed going through several stages with the Planning Commission, Finance Committee and the Village Council arriving at this point. Jane Gale said that the deed restriction for park use only was rescinded in 2018. The entire process is reflected in the minutes of each committee since 2018.

## **Review Zoning District Map**

It was decided to use the Wade Trim version dated January 2021 for the current land use map which has only a few discrepancies on it and have Tim Overdier continue to work on his version of the Future Land Use Map.

Commissioner Arbury **moved** to use Wade Trim to finish current Land Use Map Commissioner Wessell **seconded, motion carried (6) yeas (0) nays.**

## **Zoning audit update:**

Interim Zoning Administrator Joni Scott reported that Arthur Mullen from Wade Trim will have results from the zoning audit for August's meeting. He will discuss his findings at that time with the Planning Commission.

## **Recreation Plan Committees**

After much discussion the plan going forward is to evaluate the recreation plan goals and set new ones if the existing ones have been met.

## **Marina Parking lot design concepts**

Interim Zoning Administrator Joni Scott reported that Patrick Machin from Machin Engineering would like to present the proposed Marina Parking Lot options to the Planning Commission during the August meeting as well.

## **Interim Zoning Administrator's Report**

- Joni Scott Interim Zoning Administrator provided a written report. (See report on *villageofnorthport.net*)
- Discussion about lot split off Fleece Road and feasibility of building on the irregular lot sizes.
- Discussion about the Airstream being proposed for the front yard at 215 Mill St will require a site plan review.

## **Infrastructure Committee Report**

(See report in packet at *villageofnorthport.net*)

## **Public Comment**

Tom Weber, South Shore, agreed with the Planning Commissions assessment of the Mill St property request requiring a site plan review. He commented that the commission needs to be as specific as possible during the Zoom meetings so that the public can follow the meeting easier. He feels that hiring a grant writer for new sidewalks and bike paths in the Village would be a good move. He asked that the planning commission consider the 7<sup>th</sup> street property become a senior park. He also invited the Planning Commission to work with the Township on their Master Plan.

Anne Harper, 4<sup>th</sup> Street, stated she sent a few corrections to be added to the Infrastructure report. She wanted to commend the commission on working with the township on their Master Plan.

## **Commissioner Comments**

No comment.

## **Adjournment**

Chair Frerichs requested a motion for adjournment. Commissioner Wessell **moved, seconded** by Commissioner Newell. **Motion carried.**

Meeting Adjourned at 9:02 PM.

## **Next Meeting – Wednesday August 18, 2021 at 7PM**

Respectfully submitted,

Cindy Edmondson, Recording Secretary

\* all reports are in July 7, 2021 packet on website: *villageofnorthport.net*