

## Finance Committee

July 14, 2021

### Minutes

Members Present: Gale, Gremel, McCann

Staff Present: Edmonson, Scott, Craker

Invited Guests: Patty Noftz, Shelley Lavey, Campbell McLeod

Public Present: none

The meeting was called to order at 10:00 a.m.

Two items were added to the published agenda: Visitor Center funding and Chamber of Commerce request for printing expense reimbursement.

Patty Noftz presented a detailed history of the Visitor Center, its function, funding, expenses and operations. She and Shelley Lavey explained the process they use to produce and continuously update print materials. The committee agreed that they have been fiscally responsible and we will commit the full \$1200 budgeted to the Visitor Center.

Campbell McLeod explained how the Chamber developed a new, expanded brochure for the Visitor Center and distribution at five Michigan Visitor Centers in northwest Michigan. The Chamber also created a new website and monthly e-newsletter. The Chamber waived membership dues during 2020 as businesses navigated COVID. The Chamber received \$778 from the Township and is requesting a like amount from the Village. The Township allocated the funding from its \$1200 Visitor Center budget. The committee will seek other funding sources (ARP funds, golf outing, etc.) to cover one-time printing expenses accrued by the Chamber.

7th Street property: Bay Area Recycling for Charities will move equipment to the site the last week of July and will begin dismantling the building the first week of August. John Korr continues to work with staff on preparing the site for sale and recommends consulting the Village attorney about phase 3 environmental assessment testing. Topography maps from Prein & Newhof were distributed. An easement will be needed to run water from 7th to North Shore. Eric Seguin will provide engineering estimates. Cindy engaged a forester to evaluate the property with John Korr and Chris Holton on July 14. We would like to incorporate report findings into deed restrictions on the parcels.

2<sup>nd</sup> Street vacation process: John Korr is beginning to establish a communication plan to inform all affected parties and the surrounding property owners.

Treasurer Kallie Craker reports she has received payment on about 100 accounts. She had one minor printing snafu that has been addressed. A list of dates of upcoming municipal services is distributed with tax receipts. Next year, the Village will include a newsletter with the tax bills.

Clerk Scott shared the lot division ordinance file, opened in 1999, with Chair Gale prior to the meeting. The Village attorney provided a MML lot division ordinance template to replace Ordinance 66B Subdivision Control Ordinance pursuant to passage of the Land Division Act of 1967. There is no evidence of further work to update the Village ordinances. Chair Gale will revisit the MML ordinance templates to see if any updates are necessary and will create the first draft of Lot Division Ordinance for review and discussion.

Adjourned at 11:20 a.m.

Submitted by,

Jane Gale, Chair