

Northport/Leelanau Township Utilities Authority

116 W. Nagonaba, PO Box 158

Northport, MI 49670

Draft Minutes

June 15, 2021

Regular Meeting

I. CALL TO ORDER

Chairman Tom Gremel called the meeting to order at 9:30 am. Via Zoom

II. ROLL CALL

Board Members **Present:** Tom Gremel, Chris Holton, Bob Featherly, Tim Overdier and John Sanders

Absent: None

Staff Present: Joni Scott, Cindy Edmondson

III. APPROVAL OF BOARD MEETING MINUTES

John Sanders **Moved, Supported by** Tim Overdier to approve the May 18, 2021 meeting minutes as presented.

Roll Call Vote Yeas (5) Nays (0) Absent (0) Abstained (0)

Motion Approved.

V. PUBLIC COMMENT

None

VI. PAYMENT OF BILLS

John Sanders **Moved, Supported by** Tim Overdier to approve the bills to be paid for the month of May-June in the amount of \$44,671.17

Roll Call Vote Yeas (5) Nays (0) Absent (0) **Motion Approved.**

VII. STAFF REPORTS

A. Treasurer/Clerk and Liaison Report

Clerk Scott reported 1 new connection fee payment for a new home on Vincer Way and final delinquent payments received from Leelanau Township.

Liaison:

None

B. Superintendent Report:

Superintendent Chris Holton reported the completion of the installation of Elizabeth Waters grinder pump at 10966 North Shore Drive. Holton stated that the sewer odors are greatly diminished.

Holton also reported meeting with Munchlom representatives to discuss lining the manholes. Holton is waiting on the quote.

C. Treatment Plant Operator Report:

Treatment Plant Operator Mark Huggard submitted a report for the month of May. Huggard described the grinder pump discharge failure at 12978 Northport Point Rd and the work performed to fix it.

Huggard also reported that all new grinder pump packages come with an audible alarm in a standard package.

VIII. COMMITTEE REPORTS

None

IX. CORRESPONDENCE

Virginia Foley- sewer easement needed for property located at 10149 North Shore.

X. DISCUSSION & ACTION ITEMS

Prime's sewer lateral and easement for Foley, 5th Street:

Clerk Scott described the lateral placement for the Prime residence located at 211 E. 5th Street, stating that the line crossed the corner of the Foley property when the connection was made to the sewer main. Scott, Holton and Survey Consultant John Korr met with Ted Foley to determine a solution and easement area.

Korr provided the easement description and language to the Board. Scott stated that the Foley's attorney Robert Parker would be handling the easement and all costs will be submitted to the NLTUA.

Kaeser Blower Failure letter:

Liaison Cindy Edmondson provided a draft letter outlining the failure of the Kaeser blower after just 6 weeks. The Board made a few suggestions, (i.e., include the inspection logs) and agreed to send the letter to Kaeser Blower Company.

Recycle pump replacement at the Treatment Plant:

Treatment Plant Operator Mark Huggard provided two quotes for the replacement of the recycle pump. To replace the pump with the same brand (Flight) price came in at \$12,363 and similar pump (hydromatic) price came in at \$8,258 from Kerr Pump and Supply.

Tom Gremel Moved, Supported by Chris Holton to approve the quote of \$8,258 from Kerr Pump and Supply for a Hydromatic pump.

Roll Call Vote Yeas (5) Nays (0) Absent (0) **Motion Approved**

Capacity Study Proposal from Lee Tharps, Jacobs Engineering Manager:

Engineering Manager, Lee Tharps gave a power point presentation offering services in phases to complete a capacity study along with an update to the current CIP. Tharps will provide a formal proposal that outlines the work and cost for the phases.

VIII. PUBLIC COMMENT

None

IX. MEMBER COMMENTS

None.

X. ADJOURNMENT

Bob Featherly **Moved, Supported by** Chris Holton to adjourn the meeting.
Roll Call Vote: Yeas (5) Nays (0) **Motion Approved.**

The next Authority meeting will be held on Tuesday July 20, 2021, at 9:30 am.

Joni L. Scott,
Treasurer