

President Wetherbee called the meeting to order via zoom at 7:00 P.M.

### **Roll Call:**

Council Members Present: President Wetherbee and Trustees: Ager, Gremel, McCann, Harper, Cook

Absent Members: Trustee Gale

Staff Present: Clerk- Joni Scott, Community Liaison- Cindy Edmondson, Treasurer- Kallie Craker, Harbor Master- Bill Rosemurgy, DPW Superintendent- Chris Holton

### **Approval of Meeting Minutes:**

The April 8, 2021 regular meeting minutes were approved with some grammatical errors.

### **Approval of Agenda (amendments/additions):**

None

### **Correspondence:**

**Sarah Eggert-** Asked the Council for support to hold the dog parade on August 14, 2021.

### **Public Comment:**

**Josh Rutila, 7<sup>th</sup> Street-** inquired about vending in the Village for 2021.

### **Reports:**

- A. **Liaison-** Community Liaison Cindy Edmondson read the request from Sarah Eggert to hold the Dog Parade on August 14, 2021. The Council agreed by Consensus.
- B. **Clerk** – Clerk Scott provided a financial report for the month of April 2021 in agreement with the Treasurer. Scott also opened the only sealed bid received for the Gem car. William Harper’s bid for \$1,522.22 was accepted by the Council.
- C. **Treasurer** – Treasurer Kallie Craker provided a financial report in agreement with the Clerk for the month of April. Craker also reported on the Homewood Cottage watermain extension assessment and her work on the amendments to the Zoning Ordinance.
- D. **DPW-** DPW Superintendent Chris Holton provided a written report. Highlights included;
  1. Completion of street sweeping
  2. Leaves and yard waste curbside pickup will end on June 1<sup>st</sup>
  3. Yard waste can be taken to the 8<sup>th</sup> Street on Fridays between 1 and 4 pm.
  4. Removal of 7<sup>th</sup> Street DPW building will be removed by Bay Area Recycling by the end of May.
- E. **Employee Relations** – None
- F. **Finance-** Finance Chair Jane Gale provided minutes from committee April 14, 2021 meeting. Highlights included;
  1. Review and discussion of possible amendments to Ordinance #100 Vendor, Peddler and Solicitor.
  2. A discrepancy on payments received from the Townships 2020 collection of Sewer Assessments.

3. The consideration of uses for the village owned Leelanau Children's Center Building.

**G. Infrastructure-** Infrastructure Chair Hugh Cook provided minutes from the April 21, 2021 Committee Meeting. The minutes reflected discussions regarding;

1. ADA ramp options for Bohemian Café
2. 7-9 Street lights that could be eliminated
3. Review of 4<sup>th</sup> Street ditch with Steve Christianson and the continued maintenance of flow.

**H. Waterfront-** Waterfront Chair Tom Gremel provided minutes from their April 20<sup>th</sup>, 2021 committee meeting. Harbormaster Bill Rosemurgy provided a written report. Highlights included;

1. New signage at the launch ramp
2. Annual pass now available for boaters using the launch ramp.
3. C Dock grant project is almost completed and we are waiting for a GFI.

**H. Planning Commission:** Minutes from the April 21, 2021 Planning Commission meeting were provided. Planning Commission Chair Kathryn Frerichs reported on the Grant Tree Planting, stating that 19 trees were planted in 1 hour and 15 minutes. The Council Thanked DPW Employee Dave Tompkins for all his hard working coordinating the tree planting. Interim Zoning Administrator Scott: provided a report of her activities for the month.

**I. Parks and Trails:** Parks and Trails Committee Chair Chris McCann provided minutes from the April 19, 2021 meeting. McCann mentioned that the committee has been discussing a QR code for the trail system and reviewed the letter from the Leelanau Forum regarding the Mill Pond and Creek.

## **Discussion Items:**

### Clarification of policy for taco trucks on Village property:

The Council reviewed a draft policy and for vending in the Village. The draft policy allows for Vendors to pay an annual fee and to select from 3 locations in the village (i.e. Golf Course, Village Office parking lot and the marina) to operate out of.

The Finance Committee will finalize the amendments for the "Pilot Program" for vending in the village and the Council is open to scheduling a special meeting prior to Memorial Day.

### Condition of former Hospital Building:

Trustee Ager reported that Michael McCarthy hired Bay Area Demolition to remove all the bricks that have fallen apart. Ager gave a brief history on the McCarthy family stating that they have local roots.

### Possible ZBA for 211 5<sup>th</sup> Street:

Trustee Harper explained that the house at 211 E. 5<sup>th</sup> Street wasn't constructed in the required setbacks. The Council will need to decide if they would like to hold a ZBA and offer a variance or how they would like to pursue the situation. President Wetherbee offered to discuss the situation with village attorney Ross Hammersley and report to the Council.

### Village Position on Timber Shores:

Trustee Harper would like to know if there is support for the Timber Shores project on the Council. Harper asked the Council to be prepared to discuss at the next regular meeting in June.

## **Action Items:**

### **Lot Split on North Shore Drive:**

Don and Rae Ellen Thyer own parcel 042-234-038-03 on North Shore Drive. Years ago the property was surveyed and split creating (3) lots A, B and C. Apparently the process for the split was never formally completed. A survey and legal description were provided to the Council for approval.

Trustee Harper Moved, Supported by Trustee Cook to approve the lot division on North Shore Drive for parcel #042-234-038-03 creating lots B and C as described in the legal descriptions.

Roll Call Vote: Yeas (6) Nays (0) **Motion Approved.**

### **Renewal of temporary permission for New Bohemian Cafe:**

Kevin Murphy provided a formal request and layout of parking spaces needed to operate the New Bohemian safely this year (2021).

Trustee Harper Moved, Supported by Trustee Cook to approve the 6 parking spots for the New Bohemian. **Discussion:** The Council agreed to table the request for the 7<sup>th</sup> spot until adjacent property owners are notified and agree.

Roll Call Vote: Yeas (6) Nays (0) **Motion Approved.**

### **Approve new Land Use Permit Application:**

Trustee Harper Moved, Supported by Trustee Gremel to approve the new Land Use Permit Application. Roll Call Vote: Yeas (6) Nays (0) **Motion Approved.**

### **Approve reappointment of Kathy Frerichs and Laura Cavendish to Planning Commission:**

Trustee Cook Moved, Supported by Trustee Harper to approve the Reappointment of Kathy Frerichs to the Planning Commission for 3 years.

Roll Call Vote: Yeas (6) Nays (0) **Motion Approved.**

Trustee Gremel Moved, Supported by Trustee Ager to approve the Reappointment of Laura Cavendish to the Planning Commission for 3 years.

Roll Call Vote: Yeas (6) Nays (0) **Motion Approved.**

### **Payment of Bills:**

Trustee Ager **Moved, Supported by Trustee McCann** to approve payment of the bills for the month of March when funds become available in the amount of \$40,726.31

**Roll Call Vote: Yeas (6) Nays (0) Absent (1) Trustee Gale Motion Carried**

## **Public Comments:**

**Sherry Edwards, Shabwasung St.-** asked the Council to make the new Land Use Permit easily accessible.

**Fred Steffens, 4<sup>th</sup> Street-** offered his help and expertise for the Land Use Permit, but was never contacted.

## **Council Comments:**

Trustee Harper- noted that he has received complaints about the Welcome to Northport sign area. Trustee Ager offered to talk with the property owner.

Chris Holton- reminded the Council of the hydrant flushing on May 19<sup>th</sup>.

Trustee McCann- mentioned that the signage at the intersection on Shabwasung and Main need to possibly be moved towards the south. Street Administrator Chris Holton will look into it.

Clerk Scott- updated the Council on the Thomas Botz memorial sign for 8<sup>th</sup> Street.

## **Adjournment:**

Trustee Ager Moved, Supported by Trustee Harper to adjourn the meeting.

**Roll Call Vote: Yeas (6) Nays (0) Absent (1) Trustee Gale Motion Carried**

The meeting was moved to adjourn at 8:45 pm

Several Citizens attended via phone.

**Joni I. Scott, Village of Northport  
Clerk**