

Finance Committee Meeting
Minutes
April 14, 2021

Members present: Gale, Gremel, McCann

Members absent:

Staff present: Craker, Edmondson, Scott

Public: none

The meeting was called to order via zoom at 10:00 a.m.

The agenda was modified to add an update on the Marina construction project.

No public comment at this time.

The Vendor, Peddler and Solicitor Ordinance #100, which was written in 2010, was updated by Treasurer Craker and Clerk Scott to allow mobile food vendors to lease public space on a seasonal basis. The draft includes permitted vendor locations, collection of “rent” for use of public space, limits on the number of vendors allowed to operate at the same time, and a requirement to produce copies of licenses and adequate liability insurance. If the Village Council wishes to amend the ordinance, the Finance Committee will complete the update and recommend a one-year pilot project. A copy of the draft ordinance language will be distributed with the meeting minutes.

Clerk Scott reported that the Township Treasurer has a shortfall of approximately \$8,000 between checks submitted to the Village and the expected revenue toward sewer debt retirement. Ms. Dunn is attempting to reconcile the difference as time permits. There are no cash flow implications at this time. The Village has collected one new sewer hook-up fee. The next quarterly billing will include a \$3.00 in the sewer debt retirement fee as planned.

DPW Supt. Holton and Clerk Scott revisited the water connection fee. The water ordinance permits collection of the base fee PLUS COSTS. Modifying the water collection application to include the allow billing for costs in excess of the base connection fee will allow the Village to recover cost of complex connections without further action by this committee or the council.

The Leelanau Township Community Foundation has not found an individual or organization to take over the vacant Leelanau Children's Center and will not be in a position to renew the lease. Options for the Village include sale, rental or retain and remodel for a Village Office building. It has potential for a much larger space for public meetings. The space would also lend itself to a shared space for virtual workers or classes. The Finance Committee will tour the property before making any recommendation.

Clerk Scott noted two change orders related to the Marina project. The steps to the finger docks were specified to be 18" wide. The Harbormaster and Waterfront Committee recommended going to 36" to accommodate boaters carrying gear/parcels to their boats. Due to supply chain delays, the project timeline has been extended and Machin Engineering's contract has been extended as well. Cost increases of \$3,600 and \$6,700 respectively have been approved.

Treasurer Craker has been working with the Township Treasurer and Assessor on updating the Personal Property Tax rolls. Some of the businesses are no longer operating and the State changed the process for applying for an exemption. The committee agreed that Kallie should continue to update the tax rolls, but should not pursue delinquencies from 2020 until the rolls are accurate and up to date.

The meeting was adjourned at 10:47 a.m.

Submitted by,

Jane Gale, Chair