

Northport/Leelanau Township Utilities Authority

116 W. Nagonaba, PO Box 158

Northport, MI 49670

Draft Minutes

March 16, 2021

Regular Meeting

I. CALL TO ORDER

Chairman Tom Gremel called the meeting to order at 9:30 am. Via Zoom

II. ROLL CALL

Board Members **Present:** Tom Gremel, Chris Holton, Bob Featherly and Tim Overdier

Absent: None

Staff Present: Joni Scott, Cindy Edmondson

III. APPROVAL OF BOARD MEETING MINUTES

Bob Featherly **Moved, Supported by** Chris Holton to approve the February 16, 2021 meeting minutes as presented.

Roll Call Vote Yeas (4) Nays (0) Absent (0) **Motion Approved.**

V. PUBLIC COMMENT

None

VI. PAYMENT OF BILLS

Chris Holton **Moved, Supported by** Tom Gremel to approve the bills to be paid for the month of February-March in the amount of \$35,585.98

Roll Call Vote Yeas (4) Nays (0) Absent (0) **Motion Approved.**

VII. STAFF REPORTS

A. Treasurer/Clerk and Liaison Report

Clerk Scott reported that she was working reviewing several callouts to the same property for flushing wipes. A invoice will be generated and mailed to the property owner.

Liaison:

Liaison Cindy Edmondson had nothing new to report this month.

B. Superintendent Report:

Superintendent Chris Holton reported that he purchased two new grinder pump packages for new homes coming online. Clerk Scott explained that one of the grinder pump packages would be for Elizabeth Waters, and the second would be sold at cost to a new connection on the pressurized system.

Holton also reported that the manhole inspection would be completed next week.

C. Treatment Plant Operator Report:

Treatment Plant Operator Mark Huggard submitted a report for the month of February. Huggard reported that the Landia Mixer #3 overloaded and is out for inspection and repairs. Huggard also explained the need for a better ventilation system in the chemical storage room. Noting that the outlets and electronics have all corroded and are unusable.

VIII. COMMITTEE REPORTS

None

IX. CORRESPONDENCE

None

X. DISCUSSION & ACTION ITEMS

1. Annual Jacobs Report for 2020:

Jacobs provided an annual report for 2020. Clerk Scott reported that she would pass the information on to the Leelanau County Board of Public Works.

2. Generator for Northport Point Lift Station:

Huggard also mentioned the opportunity to apply for an EAGLE grant. Jacobs has sent out a RFP for a generator to be able to apply for an Eagle grant.

VIII. PUBLIC COMMENT

None

IX. MEMBER COMMENTS

Chris Holton commented that he was disappointed with the Leelanau Township lack of appointing a member to the NLTUA Board since November.

X. ADJOURNMENT

Bob Featherly **Moved, Supported by** Tim Overdier to adjourn the meeting.
Roll Call Vote: Yeas (4) Nays (0) **Motion Approved.**

The next Authority meeting will be held on Tuesday April 20, 2021, via zoom at 9:30 am.

Joni L. Scott,
Treasurer