

President Wetherbee called the meeting to order via zoom at 7:00 P.M.

Roll Call:

Council Members Present: President Wetherbee and Trustees: Ager, Cook, Gale, Gremel, McCann, Harper

Absent Members: None

Staff Present: Clerk- Joni Scott, DPW Superintendent- Chris Holton, Community Liaison- Cindy Edmondson, Treasurer- Kallie Craker

Approval of Meeting Minutes:

Trustee Gale Moved, Supported by Trustee Cook to approve the January 7, 2021 Regular Council meeting minutes were accepted as presented.

Roll Call Vote: Yeas (7) Nays (0) Motion Carried.

Trustee Cook Moved, Supported by Trustee Gremel to approve the January 28, 2021 Special meeting minutes as presented. Roll Call Vote: Yeas (7) Nays (0) Motion Carried.

Approval of Agenda (amendments/additions):

None

Correspondence:

None

Public Comment:

Kristen Kelitz- Owner of the building where The New Bohemian business is located. Kelitz explained the need/requirement to be ADA compliant and her plans to add a concrete ramp to the business. Kelitz questioned if the village had any plans to repair the deteriorating sidewalk in front of the building. The Infrastructure Committee plans to discuss further at their next regular meeting.

Pam Steffens- Suggested that The New Bohemian look into getting a wooden or metal ramp.

Public Hearing for the 2021-22 Budget and Tax Milleage:

President Wetherbee opened the Public Hearing at 7:20 pm.

No comments were made.

President Wetherbee closed the Public Hearing at 7:22 pm.

Trustee Gale **Moved Supported by** Trustee Gremel to adopt the resolution approving the Milleage tax rate and adopting the 2021-22 budget.

Roll Call Vote: **Yeas (7) Nays (0)** Motion Carried.

Fee Schedule:

Trustee Harper **Moved, Supported by** Trustee Gremel to approve the Fee Schedule for the 2021-22 fiscal year. Roll Call Vote: **Yeas (7) Nays (0)** Motion Carried.

Reports:

- A. **Liaison-** Community Liaison Cindy Edmondson reported that she has updated the 5-year Harbor Recreation Plan to include the resurfacing of the north marina parking lot. Edmondson has contacted Machin Engineering for a PSA quote for the design work required. A Waterways grant application will be made by April 1, 2021 for the work.
- B. **Clerk** – Clerk Scott provided a financial report for the month of January. Scott also provided budget amendments for the current 2020-21 fiscal year for approval.
- Trustee Gale **Moved, Supported by** Trustee Cook to approve the 2020-21 fiscal year budget amendments as presented.
- Roll Call Vote: **Yeas (7) Nays (0) Motion Carried.**
- C. **Treasurer** – Treasurer Kallie Craker provided a financial report in agreement with the Clerk for the month of January. Craker also updated the Council on the audit of the 2020 tax year, stating that she is close to reconciling.
- D. **DPW-** Superintendent Chris Holton provided a written report to the Council. Highlights of the report included;
1. Update on the C Dock marina project; all decking has been removed
 2. Quote on a salt barn for the 8th Street DPW property in the amount of \$71,600.
 3. Meeting with Bay Area Recycle representatives regarding the removal of the 7th Street DPW building.
- D. **Employee Relations** – None
- E. **Finance-** Finance Chair Jane Gale provided minutes from committee meetings; January 5, 13th and 28th. Meeting minutes reflected work on the draft budget, 2021-22 fee schedule review, and review of Phase II ESA of 7th Street.
- F. **Infrastructure-** Infrastructure Chair Hugh Cook reported that the committee met on January 21, 2021 and approved to fund a PSA from Prein and Newhof Engineering firm for design work on the box culvert on Rose Street in the amount of \$19,500. The Committee also heard from Kristen Kelitz regarding the ADA ramp for the New Bohemian.
- G. **Waterfront-** Waterfront Chair Tom Gremel provided minutes from their January 19, 2021 committee meeting. Harbormaster Bill Rosemurgy provided a report of his activities which included sending out the seasonal contracts.
- H. **Planning Commission:** Representative Jane Gale reported that the Planning Commission approved Kathy Wessel as Secretary during their last meeting. Chair Kathryn Frerrichs continues to work on creating a Shoreline Erosion Advisory Committee to establish requirements for an environmental buffer zone for new properties along the Bay Shore District.
- Zoning Administrator Report:
- Zoning Administrator Bill Fuller provided a written report of his activities for the month of January. Trustee Harper expressed that the Zoning Administrator report was still lacking details and information.
- Trustee Harper also expressed concerns with new construction planned for the end of 5th Street and suggested requesting the Zoning Administrator not to issue a land use permit.
- Trustee Harper **Moved, Supported by** Trustee Cook to instruct the Zoning Administrator to not issue a Land Use Permit for 226 East 5th Street.
- Discussion: Clerk Scott told the Board that the Land Use Permit has already been issued. Trustee Harper withdrew his motion.
- Minutes from the January 19th, 2021 Planning Commission were provided.
- I. **Parks and Trails:** Parks and Trails Committee Chair Chris McCann reviewed the minutes from their January 18, 2021 meeting Highlights include; New trailhead signs, discussions about a single track bike trail,

purchasing a groomer for xc-skiing. McCann also reported that the use of a dog was 94% effective for removing geese from the parks and beaches according to recent studies.

Discussion Items:

Foley Letter:

Trustee Harper stated several concerns with the new construction between 5th Street and North Shore including; a sewer line installed without permission and argument with the Zoning Administrator as to the location and placement of the Foley house. Trustee Harper submitted copies of the Foley's legal costs and asked the Council to pay them.

Salt Barn:

DPW Superintendent Chris Holton explained that the Leelanau County Road Commission is very much interested in sharing a salt barn at the 8th Street location, and that he is working on the details and costs.

Disposition of 7th Street Property:

Finance Chair Jane Gale reviewed the progress with the 7th Street property, explaining that both Environmental Phases 1 & II were completed, wetland delineation completed and a Land Division survey completed. The Finance Committee is preparing the property to sell by gathering PSA's from engineers, land surveyors and contractors for water, sewer and paving.

Planning Commission Chair Kathryn Frerichs noted that her Board had a citizens committee review the disposition of the property, and held a public hearing over the 7th Street property.

Northport Person of the Year:

Trustee Cook and President Wetherbee both supported Bill Collins nomination as citizen of the year.

Trustee Ager Moved, Supported by Trustee Gremel to approve Bill Collins as Citizen of the year. Roll Call Vote: Yeas (7) Nays (0) Motion Carried.

Tree planting program:

Kathryn Frerichs reported her communication with ReLeaf Michigan, explaining their interest in offering the village a tree grant. Frerichs is planning to focus on the Northport Creek and has engaged the Northport Lions Club as a sponsor.

Action Items:

Borg Property Combination:

A request by Mr. and Mrs. Joseph Borg to combine two lots (parcels) into one lot (parcel) on South Shore Drive. The Borgs wish to erect an accessory structure on Lot 6 042-250-006-00.

This combination is allowed under the State of Michigan Land Division Act 288 of 1967.

Trustee Harper **Moved, Supported by** Trustee Ager to approve the combination of parcel 042-250-005-00 Lot 5 and parcel 042-250-006-00 Lot 6 as presented.

Roll Call Vote: Yeas (7) Nays (0) Motion Carried.

Irvine Property Division:

A request is being made by Chris Irvine on behalf of the Irvine family to split parcel 042-234-042-00. The request would create as described in the survey provided parcel C1-A 1.128 acres and parcel C1-B 13.29 acres.

Trustee Harper **Moved, Supported by** Trustee Gale to approve the lot split for parcel 042-234-042-00 as described. **Roll Call Vote:** Yeas (7) Nays (0) **Motion Carried.**

Payment of Bills:

Trustee Gale **Moved, Supported by** Trustee Harper to approve payment of the bills for the month of January when funds become available in the amount of \$59,686.65
Roll Call Vote: Yeas (7) Nays (0) Absent (0) **Motion Carried**

Public Comments:

Pam Steffens- questioned why the variance for 5th Street wasn't talked about at the meeting. President Wetherbee explained that it had been rescheduled for March.

Fred Steffens- reminded the Council that the culvert on 4th Street needed to be cleaned out.

Council Comments:

Trustee Harper- made comments about the land use permit issued for 226 5th Street.

Adjournment:

Trustee Cook Moved, Supported by Trustee Gremel to adjourn the meeting.
Roll Call Vote: Yeas (7) Nays (0) Absent (0) **Motion Carried**

The meeting was moved to adjourn at 9:00 pm

Several Citizens attended via phone.

**Joni I. Scott, Village of Northport
Clerk**