

NORTHPORT VILLAGE COUNCIL

WATERFRONT COMMITTEE

SPECIAL MEETING via ZOOM

December 18, 2020

Time: 3 PM

ROLL CALL: Members present: Cook, Harper, Gremel

Staff present: Edmondson

Public present: Steve Wetherbee

AGENDA: The sole purpose of this meeting is to conduct an interview of applicant Tyler Harms for the position of Harbormaster of the G. Marsten Dame Marina in Northport, MI.

Mr. Harms was asked the following questions:

HARBORMASTER INTERVIEW QUESTIONS:

GENERAL:

1. Can you describe to us the skills you would bring to the job of Harbormaster (HM), how you would like to implement those skills, and what support and collaboration you would expect from the Village staff. (Looking for whether or not the candidate has an idea of what the position entails)
2. Describe your work ethic and what motivates you to succeed.
3. This job has been described as “managing a hotel where everybody brings their own room with them.” What experiences in your life have you had that would help you take on this role?
4. What is it about the position of HM that attracts you the most?
5. Tell us about a difficult workplace situation and how you handled it.
6. How would your former employer describe you?
7. Tell us about your experience with financial accounting: have you used Quickbooks or some other similar accounting program? Have you been responsible for cash management, making bank deposits for a business or anything related to the above?
8. How do you stay organized?
9. What experience do you have managing a staff or other employees?

10. The HM is responsible for seeing to the maintenance of the bathroom. How do you plan to deal with the mandatory daily 6 AM cleanings?
11. How will you handle those boaters who may abuse quiet time or other confrontational situations?
12. Do you have any reservations or concerns about the HM position, dealing with staff or the public?
13. How would you go about seeking out and hiring a new staff?

The Committee felt that Mr. Harms interviewed well and thought he had earned consideration for the advertised position.

Public Comment: Mr. Wetherbee expressed his approval of the questions asked and the answers given.

Motion to adjourn at 3:40 PM was made by Harper and seconded by Cook.

Roll Call was unanimous for adjournment.