

**VILLAGE OF NORTHPORT
PLANNING COMMISSION
116 W. Nagonaba St.
Tuesday December 15, 2020
MINUTES**

Call to Order, Roll Call

Chair Frerichs called the meeting to order at 7:06 p.m. Members present: Wessell, Frerichs Gale, Newell.

Public Present

Several callers were present via Zoom.

Staff Present

Cindy Edmondson Recording Secretary and Bill Fuller, Zoning Administrator.

Approval of Agenda

December 15, 2020 agenda a motion to approve as amended. Motion moved by Commissioner Gale, supported by Commissioner Newell Roll call: Yeas 5 Nays 0 **motion carried.**

Approval of Minutes

November 17, 2020 minutes a motion to approve was **Moved by** Commissioner Wessell, **Supported by** Commissioner Gale. Roll call: Yeas 5 Nays 0 **motion carried.**

Correspondence

No Correspondence

Public Comment

No public comment.

Zoning Administrator's Report

Chair Frerichs asked about who is responsible for trees in the right of way. (See attached report)

Village Council Representative's Report

Commissioner Gale reported new fee schedule for the Village will be presented to the council by February. The goal is to update the schedule to bring our fees up to closer reflect other nearby communities.(See copy of representative's report attached.)

Infrastructure Committee Report

No report, meeting was cancelled for November.

Parks and Trails Committee

Commissioner McCann reported no meeting in November.

New Ordinances and language changes

Chair Frerichs stated that the language defining short term rentals: require definitions in both the zoning and village Ordinances to be consistent in each. Chair Frerichs provided a questionnaire about Short Term Rentals which she proposed to be sent out along with a newsletter introducing new Commissioners and Trustees. This questionnaire is to be completed in a timely manner to provide the Villager's position. The information gathered will provide guidance to help the Commissioner's craft an Ordinance that makes sense for the Village. It will also provide safe guards to remedy concerns. The goal for the Planning Commission is to refine the questionnaire in January and send it out to the public to be returned within 2 weeks.

Chair Frerichs requested the commissioners to come up with priorities for writing an ordinance for shore line protections that they would like to see implemented. She also brought up outdoor lighting, her hope is to include simple language in the zoning ordinance to reflect the council's adoption of the Dark Sky Resolution which will encourage new builds to follow the current guidelines.

Public Comment

Susan Ager asked about changes in the zoning ordinances' and how they are implemented.

Bill Fuller replied that new ordinances are enforceable for new builds, existing properties are grandfathered in. Additions that require a LUP need to comply with current ordinances.

Cindy Edmondson provided a list of 2021 PC meeting dates, asked for any corrections or changes before it will be published in the Leelanau Enterprise.

Commissioner Comments

Chair Frerichs wished everyone a Merry Christmas and a Happy New Year.

Adjournment

Chair Frerichs requested a motion for adjournment. Commissioner Wessell **so moved**, Commissioner Newell **seconded**. Roll call **unanimous**.

Meeting Adjourned at 8:46 PM.

Next Meeting – Tuesday January 19, 2021 at 7PM

Respectfully submitted,

Cindy Edmondson, Recording Secretary