

**VILLAGE OF NORTHPORT
PLANNING COMMISSION
116 W. Nagonaba St.
Wednesday September 16, 2020
MINUTES**

Call to Order, Roll Call

Chair Frerichs called the meeting to order at 7:02 p.m. Members present: Wessell, Frerichs Gale, McCann, Newell and Fuller. Absent: Heitler (excused).

Public Present

Several callers were present via Zoom.

Staff Present

Cindy Edmondson Recording Secretary

Approval of Agenda

September 16, 2020 agenda was approved as written.

Approval of Minutes

August 19, 2020 minutes a motion to approve was **Moved by** Commissioner Gale, **Supported by** Commissioner Wessell.*

August 20, 2020 Special Hearing Minutes were considered with a written clarification on the additional parking that was requested to be added to the public record. A motion to approve was **Moved by** Commissioner Newell, **Supported by** Commissioner Gale.*

Commissioner Gale made a suggestion of possible use of Public Parking at the Fire hall, Master Craft or the DPW building in lieu of additional parking on site. This may be a solution to keep the aesthetics of the lot and limit the tree clearing for the project.

***Both motions failed due to lack of roll call vote, will be reconsidered at October 20, 2020 meeting.**

Correspondence

Correspondence presented from Laura Cavendish addressing ATCF&F updates.

Chair Frerichs reported Corrine Wetherbee contacted her concerning interest in building a sidewalk/bicycle trail along M22 & M201 (Shabwasung) up to the school. There are grants available through El Grupo Norte and initiating investigating funding will move forward.

Commissioner Gale reported she had an email proposal from Russ Packard to attach solar Panels to the Village. She said we could add it to the other unfunded projects to be considered at a later date.

Chair Frerichs reported receiving a copy of the Township Planning Commission's Dark Skies Resolution.

Public Comment

No public comment.

Zoning Administrator's Report

Bill Fuller reports inquiries for building in the Village continues to be up. (See copy attached of property division and combination on S Shore.)

Village Council Representative's Report

Commissioner Gale gave report on September 3, 2020's council meeting. (See copy of representative's report attached.)

Commissioner Wessell asked for clarification on Air b&b in the Marina proposal. Commissioner Gale stated that the project was approved with a referral to the Water Front Committee for a policy and list of conditions that must be met for the project to continue.

Infrastructure Committee Report

See attached report.

Parks and Trails Committee

No Written Report. Commissioner McCann reports an anonymous donor from Groundworks donated a 9X17 covered solar powered structure to the Village. It could be used as a portable classroom or a pavilion for events which will help develop the park area behind the golf course.

McCann also pointed out the lack of signage at trails and parking areas at the trail heads and parking areas which he will bring up at the Parks & Trails meeting on the 21st.

Zoning Ordinance Edits

Commissioner Gale asked if a definition of outdoor lighting should be added to Article 1. It was decided that a call to the attorney for his opinion for the most appropriate spot for outdoor lighting requirements should be in the Zoning Ordinance, Village Ordinance or Master Plan.

Discussion of Zoning updates, including requesting all new Site Plan Proposals be presented at least 10 days before a decision is required.

A motion for Bill Fuller to bring proposed language for having hard surface roads within the Village limits was **Moved by** Commissioner Newell, **Supported by** Commissioner Gale. **Motion passed** with a unanimous vote.

Land Use Maps/Future Land Use Maps

There was much discussion for the need to review and tweak maps before bringing them to the council for approval since several errors have been identified thus far.

Unfinished Business

Discussion of parking at Olean's project was discussed earlier in the meeting.

New Business

An Ad-hoc work group comprised of Chair Frerichs, Commissioner's Wessell and Gale was formed to look over short term rental issues.

Public Comment

Laura Cavendish commented that the addition of a time requirement for the Site Plan Review was a good idea however she felt that a clause "10 days but not more than 30 days " would give builders, contractors and homeowners a clear idea of when to expect it to be put on an agenda. She also commented while the Zoning Ordinances are being reviewed it would be beneficial to review the parking for the commercial district to make sure it continues to be what is best for the Village.

Commissioner Comments

Commissioner McCann commented on Food trucks which were discussed at the last Village Council Meeting. He wondered if the Planning Commission could look at the Zoning for Food Trucks and see if we could make it more viable for them to be located in different areas of the Village to better serve the community and help the vendors.

Commissioner McCann has received questions about the long term parking rules for the Village. He suggested signs be posted to indicate where additional parking was available, such as the school and visitors center.

McCann also voiced concerns about the intersection of Shabwasung and Main and the poor signage and position of the sign for the intersection. There is some ambiguity and an accident is very likely to occur.

Commissioner Wessell agreed that there are several street signs throughout the Village that are poorly located.

Chair Frerichs thanked all the commissioners for their participation.

Adjournment

Chair Frerichs requested a motion for adjournment. Commissioner Newell **so moved**, Commissioner Gale **seconded**.

Meeting Adjourned at 8:36 PM.

Next Meeting – Wednesday, October 20, 2020 at 7PM

Respectfully submitted,

Cindy Edmondson, Recording Secretary