

Northport/Leelanau Township Utilities Authority

116 W. Nagonaba, PO Box 158

Northport, MI 49670

Draft Minutes

September 15, 2020

Regular Meeting

I. CALL TO ORDER

Chairman Tom Gremel called the meeting to order at 9:30 am. Via Zoom

II. ROLL CALL

Board Members **Present:** Tom Gremel, Tim Overdier, Chris Holton and Gary Fredrickson and Bob Featherly

Absent: None

Staff Present: Joni Scott, Cindy Edmondson

Mark Huggard and Elizabeth Hart from Jacobs

III. APPROVAL OF BOARD MEETING MINUTES

Gary Fredrickson **Moved, Supported by** Bob Featherly to approve the July 21, 2020 meeting minutes. **Roll Call Vote** Yeas (5) Nays (0) Absent (0) **Motion Approved.**

V. PUBLIC COMMENT

None

VI. PAYMENT OF BILLS

Bob Featherly **Moved, Supported by** Gary Fredrickson to approve the bills to be paid for the month of August and September in the amount of \$67,172.34

Roll Call Vote Yeas (5) Nays (0) Absent (0) **Motion Approved.**

VII. STAFF REPORTS

A. Treasurer/Clerk Report

Clerk Scott reported that Auditor Mary Krantz from Dennis, Gartland, Niergarth is scheduled for the end of September.

The Treasurers report was accepted as presented.

B. Superintendent Report:

Superintendent Chris Holton reported new connections on 5th and 6th Street and the reconnection of John Mitchell's property on Waukazoo.

C. Treatment Plant Operator Report:

Treatment Plant Operator Mark Huggard reviewed the August operations report with the Board. Huggard reported an unusually high effluent total phosphorus test result on August 31, 2020 of 1.8 mg/l. After further testing results were well below the permitted daily limit of 0.5 mg/l.

The Monthly report also recommended the replacement of Landia Mixer #2 which is out of service due to a failed motor seal. The Board was provided with a cost to repair the twelve-year-old mixer at \$10,548.25 or replace the mixer at \$15,071.

Chris Holton **Moved, Supported by** Bob Featherly to approve the purchase of a new Landia Mixer at the cost of \$15,071.

Roll Call Vote: Yeas (5) Nays (0) **Motion Carried.**

The Board had a discussion about replacing the lift station phones with a system called Sensaphone which would have an upfront cost of \$7,200 and has been placed in the 2021 capital improvements.

VIII. COMMITTEE REPORTS

None

IX. CORRESPONDENCE

John Heitler, Bay Street- responded to a letter regarding a sump-pump connected to the sewer system. Heitler explained that his property had never had a sump pump connected to the sewer system.

X. DISCUSSION & ACTION ITEMS

1. Timer Shores Update, Capacity Study:

Fleis and VandenBrink Engineering provided a quote of \$8,900 to provide a capacity study on the sewer assessment district.

The capacity study would provide the Board with dynamic information about the flows into the treatment plant and accurately project how many more new connections the treatment plant could handle.

Clerk Scott feels that this study is necessary in order for the Board to be able to respond to developers now and in the future. However, Scott did point out that the repairs budget has been exceeded, therefore waiting until spring may be in order.

The Board agreed to not proceed with the capacity study at this time.

2. Odor issues at Northport Point Lift Station:

The neighbors across from the Northport Point Lift Station have experienced odor issues this past summer. Mark Huggard reported that they have recently purchased carbon for the filter to be replaced weekly and a large rubber mat to cover the lift station lid. Huggard he has been in contact with the Alpers letting them know what he has done to mitigate the issue. Mark will continue with this now routine process and report if any more odor issues arise.

VIII. PUBLIC COMMENT

None

IX. MEMBER COMMENTS

Chris Holton mentioned the inaccuracies in a book recently produced and passed out called A Collection of Public Essays, for Leelanau Township compiled by Doug Whitley.

X. ADJOURNMENT

Chris Holton **Moved, Supported by** Tim Overdier to adjourn the meeting at 10:29 am. **Roll Call Vote:** Yeas (5) Nays (0) **Motion Approved.**

The next Authority meeting will be held on Tuesday October 20, 2020, via zoom at 9:30 am.

Joni L. Scott,
Treasurer

