

**VILLAGE OF NORTHPORT
PLANNING COMMISSION
116 W. Nagonaba St.
Wednesday August 12, 2020
MINUTES**

Call to Order, Roll Call

Chair Tyrrell called the meeting to order at 1:40 p.m. Members present: Wessell, Tyrrell, Frerichs, Gale, Heitler and McCann.

Public Present

None present via Zoom.

Staff Present

Cindy Edmondson Recording Secretary

Approval of Agenda

August 12, 2020 approved by consensus.

Public Comment

No Public comment.

Election of Officers

Chair Tyrrell described duties of both positions prior to election.

The Chairperson presides over the Planning Commission meetings, appoints committees, and prepares the agenda and any other duties ordered by the Planning Commission.

The Secretary acts as Chair if Chair is unavailable, executes Planning Commission documents primarily resolutions and any other duties ordered by the Planning Commission.

Jane Gale **Moved, Supported by** Chris McCann **to nominate** Kathy Frerichs to the position of Chair of the Planning Commission. **Roll call vote** Yeas (5) Nays (0) Chair Tyrrell abstained **Motion Approved.**

Kathy Frerichs **Moved, Supported by** Kathy Wessell **to nominate** Chris McCann to the position of Secretary of the Planning Commission. **Roll call vote** Yeas (5) Nays (0) Chair Tyrrell abstained **Motion Approved.**

Public Comment

No Public comment.

Commissioner Comment

Commissioner Gale wanted to reassure the Commissioners that when emailing began following Chair Tyrrell's resignation may have been out of compliance with the open meetings act by holding this public meeting they have remedied any potential violation. She also thanked Chair Tyrrell for all her organizational work for the Commission and for stepping up to the position without any prior mentoring. Kathy Frerichs concurred.

Adjournment

Commissioner Gale **Moved, supported by** Commissioner Wessell to adjourn the meeting at 1:55PM.

The next Planning Commission Meeting is August 19, 2020 at 7PM.

Respectfully Submitted,

Cynthia Edmondson Recording Secretary