

**VILLAGE OF NORTHPORT  
PLANNING COMMISSION  
116 W. Nagonaba St.  
Wednesday August 19, 2020  
MINUTES**

**Call to Order, Roll Call**

Chair Frerichs called the meeting to order at 7:07 p.m. Members present: Wessell, Frerichs Gale, McCann, Newell and Fuller. Absent Commissioner Heitler (excused).

**Introduction of Newest PC Member:**

Chair Frerichs introduced newest Commissioner Bob Newell to the Planning Commissioners.

**Public Present**

Several callers were present via Zoom.

**Staff Present**

Cindy Edmondson Recording Secretary

**Approval of Agenda**

August 19, 2020 agenda was approved as amended. (With the addition of: Welcome to Commissioner Newell.) The motion to approve was **Moved by** Commissioner Gale, **Supported by** Commissioner Wessell. Motion carried.

**Approval of Minutes**

July 15, 2020 minutes were approved as written. The motion to approve was **Moved by** Commissioner Gale, **Supported by** Commissioner Wessell. Motion carried.

August 12, 2020 Special Meeting minutes were approved as written. The motion to approve was **Moved by** Commissioner Gale, **Supported by** Commissioner Wessell. Motion carried.

**Correspondence**

No correspondence presented.

**Public Comments**

No public comment.

## **Zoning Administrator's Report**

Bill Fuller reports the amount of building has picked up in the Village and will more than likely continue until the weather becomes prohibitive. See copy attached of July report.

## **Village Council Representative's Report**

Commissioner Gale gave an oral report on August 6, 2020's council meeting. At the meeting the Liaison reported the date of the Public Hearing for the Special Land Use Permit for Daniel Caudill's proposed dispensary location would be August 20, 2020. The Marina financial accounts were not reconcilable delaying the clerk and treasurer reports for the month. Fleis and Vandenbrink recently began a water reliability study that is required by the DEQ for the Village. The Finance committee met August 12<sup>th</sup> and of the requested bids to financial institutions for bonding for the Marina project only Huntington Bank gave the Village an affirmative response with a favorable rate. The Council approved a 'Little Library' which will go into the Marina Park. The council received the updated Zoning maps from the ZA. A survey is being done on the trails on the Levy property for the Naganoba Trail relocation. The tablets to reduce algae in the Mill Pond have been added and are being monitored for effectiveness. The owners of The Depot have offered to pay to have curbing installed to the south of the Depot along their property line in the Marina parking lot. DPW Supervisor Holton reports the plan for a sidewalk into the parking area where the farmers market is held to reduce pedestrian traffic in the north Marina lot. The council had a Special meeting on August 12<sup>th</sup> to rezone the front portion of the parcels for the proposed dispensary site for Mr. Caudill. President Wetherbee appointed Bob Newell to the Planning Commission. (Copy of representative's report will be attached upon receipt.)

## **Infrastructure Committee Report**

No report for July.

## **Parks and Trails Committee**

Chris McCann reports meeting was cancelled. Correspondence was received from Laura Cavendish asking the Parks and Trails to consider allowing the road end parks to accommodate public use besides ingress and egress to the lake. He also reported dirt bike use on the walking trails during the day today, which is prohibited. He has requested signs in the past. Liaison will follow up on sign request.

## **Public Hearing**

Bill Fuller asked if all Commissioners had received their packets for the meeting. No other discussion was allowed prior to the meeting August 20th.

## **Zoning Ordinance Edits**

Not complete expected next month.

## **Future Projects**

**Recreation Plan Update:** Plan is to update current plan by adding the 5 Year Harbor plan to existing plan. When the 2020 census numbers become available, they will be included in the Rec Plan.

**Redevelopment Ready Plan:** Commissioner Gale reported MML is sponsoring an eight week program beginning this fall to help communities develop a redevelopment ready plan. Commissioner Wessell responded with interest in attending the program.

**Future by design:** Chair Frerichs requested that Commissioners look over orientation section pertaining to the topic to be prepared to move forward if this seems appropriate for the Village.

### **Public Comment**

No Public comment.

### **Commissioner Comments**

Commissioner McCann and Wessell reported looking forward to tomorrow's proceedings. Commissioner Gale congratulated Chair Frerichs on her first meeting as Chair.

### **Adjournment**

Chair Frerichs requested a motion for adjournment. Commissioner Wessell **so moved**, Commissioner McCann **seconded**.

Meeting Adjourned at 7:58 PM.

### **Next Meeting – Wednesday, September 16, 2020 at 7PM**

Respectfully submitted,

Cindy Edmondson, Recording Secretary