

Finance Committee

Draft Minutes

March 11, 2020

Members present: Gale, Gremel

Members absent: Myers

Staff present: Edmondson, Scott

Public: Cook, Stoffel

Meeting called to order at 10:02 a.m.

At the request of the Village Council, the committee reviewed recommendations from the Michigan State Police Cyber Liability consultant and basic requirements for a new policy. Staff will contact the consultant with information about the Clerk's new computer system and software updates since the assessment was conducted in November, 2019. They will also request sample policies. Finance Committee will compile the new information at the April 8 meeting.

Chair Gale shared the background materials on Conflict of Interest provided by Jerry Schatz. She also distributed sample language found on the MML website. The Model Ethics Ordinance for Local Units of Government generated by the State Attorney General has a detailed example that does not seem to meet the needs of a village of this size. Staff and committee members will attempt to locate policies from similar size municipalities. Chair Gale will consult with Mr. Schatz on his recommended next steps for the village.

The Clerk provided an update on the process for issuing municipal bonds to finance the Marina upgrades. The Waterways grant application scored very high, but the State has a total of \$3 million to fund all approved grants. We expect a decision in early April, but hope to start the process as soon as cost estimates are submitted. A call is planned with bond attorney Steve Mann following this meeting.

The Liaison provided an update on the Homewood Cottages water project. The Village has received the deed and a signed contract from the engineer. The top priority for the engineer is to obtain a survey and design the easement – in an area with multiple utility lines. The engineer believes a fall construction schedule would allow time to complete all necessary preliminary work and get commitments from sub-contractors. The Homeowners Association will have to weigh the risks and benefits of delaying the project until after Labor Day versus getting the project underway this spring when seasonal renters are on site.

Public comment:

Mr. Stoffel suggested a review of some outdated ordinances and/or policies, specifically the firearms ordinance.

The Clerk described the current process. The Clerk and Liaison will discuss ordinance review with the Village President at their next regular meeting and report back to the Council.

The meeting was adjourned at 10:53 a.m.