

**VILLAGE OF NORTHPORT
PLANNING COMMISSION
116 W. Nagonaba St.
Tuesday February 18, 2020
MINUTES**

Call to Order, Roll Call

Chair Tyrrell called the meeting to order at 7:00 p.m. Members present: Verdon, Tyrrell, Frerichs, Gale, Heitler, McCann. Absent: Collins and Fuller

Public Present

None present.

Staff Present

Cindy Edmondson Recording Secretary

Approval of Agenda

February 18, 2020 approved with amendment to Council's report.

Approval of Minutes

January 21, 2020 minutes were approved as amended.

Correspondence

No correspondence received.

Public Comments

No Public present.

Zoning Administrator's Report

Copy of the report attached. Chair Tyrrell reported that Bill Fuller was asked to have the County look at the hospital building as a potentially blighted structure. Trustee Gale asked for the addition of the Pier Group Building to the County request.

Village Council Representative's Report

Copy of the report attached. The Liaison was requested to survey neighboring municipalities for fee structures during the year in order to bring the Village fee structure in line with other communities. Chair Tyrrell reported Trustee Harper's request for the PC to research the fenced off property owned by the Deering family. It was unanimous that it is not appropriate for the Village to get involved in a private third party transaction.

Zoning Ordinance Status

Chair Tyrrell reported that Bill Fuller has located the original zoning and future land use maps at Wade Trim and will be working with Wade Trim to update and produce new maps.

Recreation Plan Status

Chair Tyrrell and Commissioners agreed to look at the current Recreation Plan and return next month with suggestions for updates. PC will decide how much revision is necessary and then reach out to Dan Leonard who will facilitate incorporating input from school children into the plan.

Capital Improvement Plan

Trustee Gale was pleased to report that the PC Capital Improvement schedules that were presented to the Village Council were well received. Now department heads will be looking at Village asset repair and replacement schedules in 5 year increments. Chair Tyrrell reported she was happy that CIP project she started 5 years ago has finally come to fruition. It was a team effort starting with Joni Scott and included Chris Holton and Trustee Jane Gale.

Discussion Topics for Joint PC/ Council Meeting

It was suggested to plan on the joint meeting in 18 months which would put the next meeting in the fall prior to the budget preparation for 2021.

215 North Mill Street Proposed Redevelopment

During discussion of property it was determined there has been no change in use; therefore the Commissioners are referring the request back to the Village Council for an extension of the liquor license.

Review Draft Marijuana Ordinance-Article 15

Chair Tyrrell recommends title change to: Marihuana Facilities and Establishments as well as a number of other changes. Trustee Gale will update changes. See attached report.

Public Comment

None present.

Commissioner Comments

Commissioner Frerichs reported on the short term rental program she and Trustee Gale attended. Trustee Gale pointed out a new fee schedule will incorporate new guidelines for short term rental registration. At that point Village Council/PC may consider amending current Short Term Rental Ordinance requirements. Commissioner Frerichs offered materials to all Commissioners for review.

Commissioner Heitler was happy to hear that the Pier Group building was being secured.

Adjournment

Chair Tyrrell requested a motion for adjournment. Commissioner Frerichs so moved, Commissioner Verdon seconded.

Meeting Adjourned at 8:37 PM.

Next Meeting – Tuesday, March 17, 2020

Cindy Edmondson, Recording Secretary