

NORTHPORT/LEELANAU TOWNSHIP UTILITIES AUTHORITY

JULY 16, 2019

REGULAR BOARD MEETING

VILLAGE HALL

MINUTES

**CALL TO ORDER**

The meeting was called to order at 9:30 AM in the Village meeting room

**ROLL CALL**

Board members Present: Tom Gremel, Tim Overdier, Bob Featherly, Chris Holton

Absent: Gary Fredrickson

Staff present: Joni Scott, Cindy Edmondson

Mark Huggard from Jacobs

Public present: Campbell McLeod, Phil Loud

**APPROVAL OF BOARD MEETING MINUTES**

Approval of Board Meeting Minutes of the April 16, 2019 regular meeting. Approved.

**PUBLIC COMMENT**

Campbell McLeod commented on ways to cut costs and ways to increase revenues.

**PAYMENT OF BILLS**

Motion by Chris Holton, supported by Tim Overdier to pay the bills for the month of May in the amount of \$19,375.09.

Roll Call Vote: Yeas (4) Nays (0) Absent (0) Motion Approved

Motion by Chris Holton, supported by Tim Overdier to pay the bills for the month of June in the amount of \$35,441.63.

Roll Call Vote: Yeas (4) Nays (0) Absent (1) Motion Approved

Motion by Chris Holton, supported by Tim Overdier to pay the bills for the month of July in the amount of \$26,495.93.

Roll Call Vote: Yeas (4) Nays (0) Absent (1) Motion Approved.

## **STAFF REPORTS**

### **A. Treasurer/Clerk Report**

Treasurer Joni Scott provided a written financial report for the months of May, June and July which was accepted as presented.

### **B. Superintendent's Report**

Chris Holton submitted a written report which was accepted as presented. The report included reporting on mowing of WWTP grounds by the Leelanau County Road Commission as they have done before using their large roadside mower. The report also included comments on several call outs typical of the summer load, most often to clear items not intended to be flushed. Jacob's has been very responsive. The issues occurring at Northport Point Rd. and Paradesia Pt. Rd. regarding problems caused by limited "off-season" use were discussed. A twice annual (spring and fall) flushing of the ports was suggested to alleviate blockages.

### **C. Treatment Plant Operator Report**

Mark Huggard reviewed the latest monthly financial and operations report, including issues with the alarm setting on the SCADA computer which seems to be a continuing problem.

## **COMMITTEE REPORTS**

None

## **CORRESPONDENCE**

None

## **DISCUSSION/ACTION ITEMS**

1. Attorney bill from Running, Wise & Ford for phone call/opinion regarding changing annual meeting date. Call was made by citizen B. Von Voightlander at the behest of acting Chair Tim Overdier. It was decided that the NLTUA was responsible for paying the bill. Motion made by Bob Featherly and seconded by Chris Holton to pay the bill. Roll Call: Yeas (4) Nays (0) Absent (1) It was decided that anyone on the board should go through the chairman if they feel the need to contact our attorney.
2. Discussed the NLTUA's role with the sewer bond retirement. It was decided to form a "Communications Committee" to explore ways to help the village population to understand what the NLTUA does and develop a better understanding of the sewer and its operation.
3. Tim Overdier has suggested the SAD map be added to the GIS program so that the SAD information would be available to contractors and others wanting to build within the SAD.
4. A discussion was held regarding the meeting frequency for the NLTUA. Changing the frequency (more frequent) was put on hold for the time being to see if the new

Communications Committee will alleviate the need for more frequent NLTUA meetings. It was also mentioned that a Special Meeting could be called at any time should the need arise.

**PUBLIC COMMENT**

Campbell McLeod had comments about the SAD and GIS availability on the website.

**MEMBER COMMENTS**

Chris Holton said everyone in the township has benefited from the sewer and the NLTUA has to do a good job of getting the message out.

**ADJOURNMENT**