

Northport/Leelanau Township Utilities Authority

116 W. Nagonaba, PO Box 158

Northport, MI 49670

Draft Minutes

April 16, 2019

Regular Meeting

**I. CALL TO ORDER**

The regular meeting proceeded directly after the annual organizational meeting at 7:28 pm in the Village meeting room.

**II. ROLL CALL**

Board Members **Present:** Tom Gremel, Tim Overdier, Chris Holton and Gary Fredrickson **Absent:** Bob Featherly

Staff Present: Joni Scott,

Mark Huggard from Jacobs and Ben Kladder from Fleis and VandenBrink Engineering

Public Present: Several Citizens attended

**III. APPROVAL OF BOARD MEETING MINUTES**

Corrections to the minutes will be made for approval at the next regular meeting.

**V. PUBLIC COMMENT**

Hugh Cook- apologized to Tim Overdier for considering to have his appointment to the NLTUA Board terminated.

Campbell McLeod- made comments on VFDs, Bill payments and ways to reduce costs for the Authority/

**VI. PAYMENT OF BILLS**

Chris Holton **Moved, Supported by** Tim Overdier to approve the bills to be paid for the month of February in the amount of \$17,620.24

**Roll Call Vote** Yeas (4) Nays (0) Absent (0) **Motion Approved.**

Chris Holton **Moved, Supported by** Gary Fredrickson to approve the bills to be paid for the month of March in the amount of \$35,278.64

**Roll Call Vote** Yeas (4) Nays (0) Absent (0) **Motion Approved.**

Gary Fredrickson **Moved, Supported by** Tim Overdier to approve the bills to be paid for the month of April in the amount of \$18,667.12

**Roll Call Vote** Yeas (4) Nays (0) Absent (0) **Motion Approved.**

## **VII. STAFF REPORTS**

### **A. Treasurer/Clerk Report**

Treasurer Joni Scott provided a written financial report for the months of January-March. Scott noted that she has talked with 3 contractors looking to build this year.

The Treasurers report was accepted as presented.

### **B. Superintendent's Report**

Superintendent Chris Holton reported the installation of new batteries on the generators during the annual inspection. Holton also reported discussions with 3 different contractors for new homes to be built this year.

Scott also reported that there had only been one freeze-up this year and that was at the Village of Northport's 8<sup>th</sup> Street DPW.

### **C. Treatment Plant Operator Report**

Mark Huggard reviewed the March monthly operations report with the Board. The Board had a brief discussion about giving tours at the treatment plant facility and would like to possibly have an open house this summer.

## **VIII. COMMITTEE REPORTS**

### **A. Fleis and VandenBrink Engineering SAW grant, CIP presentation:**

Ben Kladder from Fleis and VandenBrink Engineering reviewed the Capital Improvement Plan and the 1-5 and 6-20 year plans with the Board.

B. Power Point Presentation and the information being gathered:

Tim Overdier reported on the different information that he is gathering to prepare a document/presentation of the Treatment plant and sewer project.

**IX. CORRESPONDENCE**

None

**X. DISCUSSION & ACTION ITEMS**

**A. Approve GIS service contract:**

Tim Overdier **Moved, Supported by** Chris Holton to approve the GIS service contract with Fleis and VandenBrink Engineering in the amount of \$1,500.

**Roll Call Vote:** Yeas (4) Nays (0) **Motion Approved.**

**B. Legal Opinion from Tom Grier:**

A Legal opinion from Tom Grier about changing the annual meeting date and member voting was provided to the Board.

**C. NLTUA Files:**

Chairman Tom Gremel announced that a letter had been sent to Barb Von Voigtlander asking for any NLTUA files to be returned. Clerk Scott reported that she has all the original files and that any files Mrs. Von Voigtlander has would be copies.

**VIII. PUBLIC COMMENT**

Will Harper- made comments about the Village and NLTUA legal firms, and the need for the Authority to adopt a policy for who can contact legal counsel.

Campbell McLeod- made comments about the files that had been taken, who was paying for the legal opinion that was provided and the need for a scada system at the lift stations.

Gerald Schatz- made comments about lawyer ethics and the delinquencies.

Jay Swink- commented that if you keep picking at a scab, it will never heal.

Nancy Swink- Thanked the Board members for volunteering their time and thanked Joni Scott for her service to the Board and Village.

**IX. MEMBER COMMENTS**

None

**X. ADJOURNMENT**

Chris Holton **Moved, Supported by** Tim Overdier to adjourn the meeting at 8:30 pm. Motion Approved.

The next Authority meeting will be held on Tuesday July 16, 2019, in the Village meeting room at 9:30 am.

Joni L. Scott,  
Treasurer

