

President Phil Mikesell called the meeting to order with the Pledge of Allegiance at 7:00 P.M.

Roll Call:

Council Members Present: Wetherbee, Kehl, Stoffel, Gale, Rogers, McLeod and President Mikesell

Absent Members: None

Staff Present: Clerk- Joni Scott, Administrator- Barb Von Voigtlander, Harbor Master- Mark Holtz

Approval of Meeting Minutes:

The minutes of November 2, 2017 were approved as distributed.

Approval of Agenda (amendments/additions):

Harbor Master Contract:

Trustee Kehl Moved, Supported by Trustee McLeod to have the Harbor Master Contract moved from an action item to a Discussion item. **Discussion:**

Administrator Von Voigtlander recommended not delaying the contract because of the health insurance benefits renewal in January. Von Voigtlander explained that the contract had been approved in the Waterfront committee, and that the Finance Committee had also reviewed that additional cost for the health insurance in their budget meetings.

Trustee Wetherbee agreed with the administrator to keep the item as an action.

Trustee McLeod said that he would like time to discuss it.

Roll Call Vote: Yeas (1) Trustee Kehl Nays (6) Motion **Failed.**

Recycling Site:

Trustee McLeod Moved, Supported by Trustee Stoffel to add the relocation of the recycling site as a Discussion item on the agenda. **Discussion:**

Administrator Von Voigtlander explained that it was not the Village's job to find a new site, that it was up to the County's Solid Waste Committee. Von Voigtlander also explained that the Leelanau Township is actively working on costs for the new site and has the topic as a discussion item for their next regular December meeting.

Trustee Gale attended a meeting at the County where Ty Wessell and Trudy Galla stated that the Solid Waste Committee is actively working on a new site location and the Funding for it.

President Mikesell gave a brief history on the Villages roll with the recycling site.

Roll Call Vote: Yeas (0) Nays (7) Motion **Failed.**

Medical Marijuana Facility Act:

Trustee McLeod Moved, Supported by Trustee Kehl to add the Medical Marijuana Facility Act 2016 to the agenda as a Discussion Item. **Discussion:**

Trustee McLeod would like to have an open discussion about the Marijuana act to help inform the public.

Administrator Von Voigtlander explained that she provided the letter dated December 6, 2017 from the Village attorney on the Medical Marijuana Facility Act as correspondence because she felt that the Council needed more time to read the information before an open discussion. Von Voigtlander also offered more information that she had and would be happy to provide.

President Mikesell said that it would be imprudent of the Village to hold discussions at this meeting because the Council hasn't had a chance to read all the information. Mikesell also said that it wasn't time sensitive and that it be better as a Discussion item in January.

Roll Call Vote: Yeas (2) Trustee Kehl and McLeod Nays (5) Motion **Failed.**

Correspondence:

NLTUA- Draft Budget for the 2018-19 Fiscal year was provided.

Village Attorney- Letter on the Medical Marijuana Facility Act

Public Comment:

Yvonne Nordstrand- comments from last meeting not correct.

John Mitchell- Veterans memorial update

Reports:

- A. **Clerk** – Clerk Scott briefly reviewed her report. The Clerk’s report was accepted as presented.
- B. **Treasurer** – Treasurer Scripps provided a financial report for the month of November. The Treasurer’s Report was accepted as presented.
- C. **Village Administrator** – Von Voigtlander provided a written report. Highlights of her report included;
- Arrival of the new Xerox machine
 - The planting of 3 new trees at the marina park, donated by Jim McCord.
 - A meeting with a film production crew who will be filming scenes for a movie in Northport next spring.
- D. **DPW:** Upcoming projects include:
- GLRI grant project rescheduled for a spring project due to timing on products available.
 - Repaving of a section of Wing Street near the Northport Public School
- E. **Employee Relations** – None.
- F. **Finance-** Trustee Rogers Moved, Supported by Trustee Gale to accept the Finance Committee minutes from their November 8, 2017 meeting as amended (i.e. removal of wording 2% increase in draft budget) and the November 29, 2017 meeting as presented.
Roll Call Vote: Yeas (4) Nays (3) Trustees Kehl, McLeod and Stoffel. Motion Carried.
The draft budget for the upcoming 2018-19 fiscal year was provided to the Council. The Finance Committee will continue reviewing the budget at their regular meetings.
- G. **Infrastructure-** No meeting
- *Trails:** The trails committee is in the process of applying for a LTCF grant.
- H. **Waterfront:** Harbor Master Mark Holtz provided a written report on activities at the marina. Upcoming projects include:
- replacement of all power pedestals by 2019
 - New pump-out grant applied for
 - Painting of Break wall
 - Seasonal Contracts will be sent out with a survey
 - Gift Shop at the Visitors Center
 - RFPs to be sent out for the 2018 bathroom cleaning
- Trustee Gale Moved, Supported by Trustee Wetherbee to approve the minutes from the November 17, 2017 waterfront committee meeting.
- I. **Planning Commission:** The next regular Planning Commission meeting will be held on December 19, 2017 in the Village meeting room. The Planning Commission continues to draft the Master Plan and begin work on the zoning ordinance.

Ongoing Business:

- A. GLRI Grant:** The project is scheduled to begin in the Spring of 2018.
- B. TAP Grant:** The TAP grant project is scheduled to begin in the fall of 2018 pending funding approval. The scope of work will be on Waukazoo Street.
- C. SAW Grant:** The Village of Northport has been awarded a SAW grant in the amount of \$147,112. The Villages commitment to the grant will be \$15,088. The Scope of the project includes survey of the existing storm water system, mapping, inspections and televising of approximately 7,500 feet of storm sewer. The information gathered will be inputted into GIS.

Discussion Items:

A. Resolution to exempt the Planning Commission for Capital Improvement Program:

Administrative Coordinator Von Voigtlander provided the Council with a draft resolution exempting the Planning Commission from preparing the Capital Improvement Program.

Discussion included that the Planning Commission would still be able to make suggestions for the Capital Improvement Program, and that the Planning Commission would still need to work closely with the Village to ensure that the vision and master plan were aligning with the dollars allocated with the CPI.

B. Disposition of 7th Street DPW:

Trustee McLeod said that the area around the 7th street DPW is changing to a more residential area. McLeod feels that there are inappropriate uses going on at the 7th Street site. McLeod would like to have more discussion about what is needed for a new DPW site and potentially moving to 8th street property near the Fire hall. The Council agreed by consensus to have the Infrastructure Committee meet and discuss the 7th street DPW disposition as soon as possible.

Action Items:

A. Approve Resolution for TAP grant:

Trustee Wetherbee **Moved, Supported by** Trustee Rogers to approve the resolution for the TAP grant approving Project Engineer (The Schiffer Group) and Project Supervisor (Administrator Von Voigtlander). Discussion: McLeod asked if Schiffer had a contract with the village to do the work. Answer: Yes, he had been contracted several years ago.

Roll Call Vote: Yeas (5) Nays (2) Kehl, Stoffel Motion Carried.

B. Approval of Harbor Master Contract:

Trustee Gale Moved, Supported by Trustee Wetherbee to approve the Harbor Master Contract. Discussion included hours required to receive health insurance, comments on performance and that the position is an "At-Will" employee. **Roll Call Vote:** Yeas (4) Nays (3) Kehl, McLeod and Stoffel Motion Carried.

C. Re-establishment of lot line for Nelson Property:

Trustee Wetherbee Moved, Supported by Trustee Rogers to approve the re-establishment of lot line for the Nelson property 042-235-001-10. Motion Carried.

D. Approve resolution in support of MEDC RRC participation:

Trustee Gale Moved, Supported by Trustee McLeod to approve the Resolution in support of MEDC RRC participation. Discussion: Trustee Gale explained that approving the Villages participation with the MEDC RRC would allow the village to have a team of experts review the Master Plan, the Designing and Achieving document, and the Zoning ordinance. The MEDC would then make recommendations that could be incorporated in the village's Master Plan. **Roll Call Vote:** Yeas (7) Nays (0) Motion Carried.

Payment of Bills:

Trustee Wetherbee Moved, Supported by Trustee Rogers to approve payment of the Bills when funds become available in the amount of \$29,013.94

Roll Call Vote: Yeas (7) Nays (0)

Motion Carried.

Public Comments:

Barb Conley, Mill Street-made comments on the Medical Marijuana Facility Act, and support for preserving the wetlands.

Yvonne Nordstrand, Sixth Street- made a comments on regarding the discussion of the Harbor Master contract.

Pam Steffens, Fourth Street- made a comment about the requirements to receive health insurance. Steffens also supported Will Harpers comments.

Will Harper, Mill Street- made comments about the marina discussion over a proposed retail shop, and the disposition of the Visitors Center building.

David Nordstrand, Sixth Street- supported the protection of the wetlands and the MEDC.

Council Comments:

Mike Stoffel made comments regarding complaints he had received about a certain employee.

Campbell McLeod- said that he was against a gift shop for the marina, and thinks that the Visitor's Center should be taken down.

The meeting was moved to adjourn at 8:35 pm

Several Citizens attended.

Joni L. Scott, Village of Northport Clerk

