

President Wetherbee called the meeting to order with the Pledge of Allegiance at 7:00 P.M.

**Roll Call:**

Council Members Present: Stoffel, Cook, Gale, Gremel, Harper and President Wetherbee

Absent Members: Trustee Myers

Staff Present: Clerk- Joni Scott, Superintendent- Chris Holton, Harbor Master- Susan Holtz

**Public Hearing for Millage Rate and Budget:**

President Wetherbee opened the public hearing at 7:02 pm

No comments were made

President Wetherbee closed the public hearing.

**Approval of Meeting Minutes:**

The minutes of the January 10, 2019 regular meeting were approved as presented.

The minutes of the January 17, 2019 special meeting were approved as presented.

**Approval of Agenda (amendments/additions):**

None

**Correspondence:**

Barb Von Voigtlander- Letter of clarification on her position

Tim Overdier- Letter regarding NLTUA Board

**Public Comment:**

**2019-20 Insurance:**

Paul Olson from Municipal Underwriters, was unable to attend the meeting due to the weather.

Trustee Cook **Moved, Supported by** Trustee Harper to approve the 2019-20 insurance policy in the amount of \$26,186.00. **Roll Call Vote:** Yeas (6) Nays (0) **Motion Approved.**

Mike Sinclair, Main Street- made comments about the vacant trustee position being filled.

**Reports:**

- A. **Clerk** – Clerk Scott briefly reviewed her report. The Clerk’s report was accepted as presented.

**Budget Amendments:**

Clerk Scott reviewed the 2018-19 budget amendments with the Council.

Trustee Gremel Moved, Supported by Trustee Cook to approve the budget amendments as presented. **Roll Call Vote:** Yeas (6) Nays (0) **Motion Approved**

- B. **Treasurer** – A Treasurers report with Financials for the month of January was presented.  
 C. **Village Administrator** – None  
 D. **DPW**- Superintendant Chris Holton gave a verbal report.

Highlights of his report included:

1. Discontinuing the “run water” request
2. Service to the 3<sup>rd</sup> Street DPW Boiler system that is currently not working
3. The installation of new batteries to the Loader
4. DEQ approval of CIP for the Water operations.
5. Pending quote from FDS for the marina floating docks for new ramps.

6. Temporary hire of Steve Gregory to help DPW with plowing, while staff members are gone for vacation or personal days.

E. **Employee Relations** – None

F. **Finance**- The finance committee met on February 6 and reviewed the draft budget. Recommendations included; the addition of \$10,000 professional services expense in the general fund- to seek a new administrator, \$1,000 attorney fees expense in the marina fund- for any legal services needed.

G. **Infrastructure**- The infrastructure committee is reviewing the fuel depot cost for the 8<sup>th</sup> street building, and looking into new tires for the Loader..

H. **Waterfront**- Harbor Master Susan Holtz provided a written report to the Council. Holtz briefly discussed the new DEQ reservation system that will be used this summer at the marina.

I. **Planning Commission**: The next regular Planning Commission meeting will be a joint meeting with the Village Council held on February 19, 2018.

Highlights from the January 15, 2019 meeting included;

1. A review of the unfunded budget initiatives.
2. Zoning Administrator Bill Fuller provided a written report.

## **Ongoing Business:**

J. **TAP Grant**: The TAP grant project is now scheduled to begin in the spring of 2020 pending funding approval. The scope of work will be on Waukazoo Street.

K. **SAW Grant**: The Village of Northport has been awarded a SAW grant in the amount of \$147,112. The Village's commitment to the grant will be \$15,088. The scope of the project includes survey of the existing storm water system, mapping, inspections and televising of approximately 7,500 feet of storm sewer. The information gathered will be inputted into GIS. This project is underway.

## **Discussion Items:**

A. Village Administrator position:

The Council agreed to send the current Administrator Barb Von Voigtlander a letter of termination, which will be drafted by the President and sent by certified mail.

## **Action Items:**

A. **Approval of 2019-20 Budget and Millage Rate**

Trustee Stoffel **Moved, Supported by** Trustee Gale to approve the resolution presented adopting the 8.5 millage and 2019-20 Budget.

**Roll Call Vote:** Yeas (6) Nays (0) **Motion Carried.**

B. **Approval of RFP and RFQ:**

The Village Council agreed to only advertise in the Record Eagle to keep the costs down.

Trustee Harper **Moved, Supported by** Trustee Cook to approve the publication of the RFP and RFQ in the Record Eagle in the amount of \$1,232.20. **Roll Call Vote:** Yeas (6) Nays (0) **Motion Approved.**

C. **2019-20 Village Council Meeting Schedule:**

Trustee Gale **Moved, Supported by** Trustee Gremel to approve the 2019-20 meeting schedule as presented. **Motion Approved.**

The Village Council meetings are held at 7 pm.

Thursday, March 7, 2019

Thursday, April 4, 2019

Thursday, May 2, 2019

Thursday, June 6, 2019  
\*Thursday, July 11, 2019  
Thursday August 1, 2019  
Thursday, September 5, 2019  
Thursday, October 3, 2019  
Thursday, November 7, 2019  
Thursday, December 5, 2019  
\*Thursday, January 9, 2020  
Thursday, February 6, 2020

**Committee Meetings**

Finance Committee- Second Wednesday of every month at 10 am  
Waterfront Committee- Third Tuesday of every month at 1:00 pm.  
Infrastructure Committee- Third Wednesday of every month at 3:45 pm.  
Employee Relations Committee- as needed will be posted.

**D. Approval of Language for RFP & RFQ for publication:**

Trustee Gale Moved, **Supported by** Trustee Harper, to approve the language for the RFP for publication in the Leelanau Enterprise and Record Eagle .  
Discussion included, but was not limited to; that the publication should run for two weeks and have a March 1<sup>st</sup>, 2019 deadline. **Motion Carried.**

Trustee Gale Moved, **Supported by** Trustee Harper, to approve the language for the RFQ for publication in the Leelanau Enterprise and Record Eagle.  
Discussion included, but was not limited to; that the publication should exclude the printing of the evaluation, run for two weeks and have a March 1<sup>st</sup>, 2019 deadline. **Motion Carried.**

**E. Approval of interior painting of Village Hall:**

Michael Ward provided a cost of \$4,870 to paint the interior of the village hall.  
Trustee Cook **Moved, Supported by** Trustee Stoffel to hire Mike Ward to begin painting the office at a cost of \$30 per hour plus materials. Roll Call Vote: Yeas (6) Nays (0) **Motion Carried.**

**Payment of Bills:**

Trustee Gale **Moved, Supported by** Trustee Gremel to approve payment of the bills when funds become available in the amount of \$20,754.24  
**Roll Call Vote:** Yeas (6) Nays (0) Absent (0) **Motion Carried**

**Public Comments:**

**Campbell McLeod-** made comments about the capital improvements and the administrator position.

**Council Comments:**

Trustee Cook- commented on the marina contract for the fire boat.  
Trustee Stoffel- commented about the mill pond and dredging options. President Wetherbee asked Trustee Stoffel to give a report at the next council meeting.

**Adjournment:**

The meeting was moved to adjourn at 7:45 pm

Several Citizens attended.

**Joni I. Scott, Village of Northport  
Clerk**



