

Phil Mikesell called the meeting to order with the Pledge of Allegiance at 7:00 P.M.

Roll Call:

Council Members Present: Wetherbee, Stoffel, Rogers, Gale, McLeod, Harper and President Mikesell

Absent Members: None

Staff Present: Clerk- Joni Scott, Administrator- Barb Von Voigtlander, DPW Superintendent- Chris Holton,

Approval of Meeting Minutes:

The minutes of the July 20, 2018 special meeting were approved as distributed.

Approval of Agenda (amendments/additions):

None

Correspondence:

Nina Collins, Pennington Collection Building- Thank you for protecting the garden during construction.
Leadership Team- Thank you for the beautiful new sidewalks, brickwork and dark sky lampposts.

Public Comment:

Fred Steffens, Fourth Street- made a comment about the blockage on Park Drive.
Gerald Schatz, Mill Street- made comments about attorney services.
Victor Goldschmidt, Leelanau Township- made comments about the NLTUA, transparency and legal counsel.

Reports:

- A. **Clerk** – Clerk Scott briefly reviewed her report. The Clerk’s report was accepted as presented. Clerk Scott also provided an additional revenue report, which included sales for the marina, brick paver and firework donations.
- B. **Treasurer** – The Treasurer submitted a report for the month of July. Treasurer’s report was accepted as presented. Scripps also noted that the total taxes billed were \$413,594.32
- C. **Village Administrator** – Von Voigtlander provided a written report. Von Voigtlander also provided a copy of a memo to the NLTUA members, regarding the audit process of REUs and Tom Traciak’s recommendations.
- D. **DPW:** Superintendent Chris Holton provided a verbal report of the DPW activities.
Upcoming projects include:
 - Installation of a Fuel Depot at 8th Street has begun.
 - Culvert breach on North Shore Drive near Flees Drive
 - Nagonaba trail work and narrowing of bridge
 - Floating docks steps need to be repaired and replaced.
 - Continued work with Streetlight project
 - Removal of brush from 7th Street DPW site.
- E. **Employee Relations** – None
- F. **Finance**- The next Finance Committee will be held on Wednesday, August 8, 2018. Discussion will include expenses for the GLRI and Streetlight project.
- G. **Infrastructure**- The minutes of July 18, 2018 meeting were accepted as presented. Council discussions included; a parking on Bay Street, Insurance certificate for the Bay to Braman Bolt running race and when the recycling will be moved to the new township site (i.e. as soon as the site is ready).
- H. **Waterfront:** Harbor Master Brian Ray submitted a written report of the July activities of the marina. The minutes of July 20, 2018 meeting were accepted as presented. Council discussions included; lights for the marina entrance, DEQs reservation site for marinas and a proposal for new conduit on the south wall.

- I. **Planning Commission:** The next regular Planning Commission meeting will be held on August 21, 2018 at the Village of Northport. Commissioner Jane Gale provided a written report on the Planning Commission's last meeting. Highlights included;
- The Zoning Ordinance Article 17 Special Uses was reviewed
 - A citizen task force lead by Gerald Schatz will be analyzing the options for future use of the Seventh Street property being vacated by the DPW.
 - Zoning Administrator, Bill Fuller submitted a report for June.

Ongoing Business:

- J. **GLRI Grant:** The project is complete.
- K. **TAP Grant:** The TAP grant project is scheduled to begin in the spring of 2019 pending funding approval. The scope of work will be on Waukazoo Street.
- L. **SAW Grant:** The Village of Northport has been awarded a SAW grant in the amount of \$147,112. The Village's commitment to the grant will be \$15,088. The scope of the project includes survey of the existing storm water system, mapping, inspections and televising of approximately 7,500 feet of storm sewer. The information gathered will be inputted into GIS. This project will now begin in the spring of 2019.

Discussion Items:

- A. Park Drive as a walking trail:

The Council agreed that there was no support to make Park Drive a walking trail.

- B. Amendment to Rules of Procedure- first reading:

The Council reviewed the proposed amendment to the rules of procedure.

F-6 Authorization for contacting the village attorney

Inquiries to the village attorney must be approved by vote of the village council unless they are of an urgent nature (determined by the president) and time is of the essence. In all cases the exact wording of all such inquiries shall be provided to all council members in electronic format at the time that they are made. All other correspondence between the village attorney and village officials in addition to work product will also be provided to all council members.

- C. Repeal of Ordinance #21- First reading Ordinance #122:

The Council was provided Ordinance #122 as a first reading.

Ordinance #122

An ordinance to prohibit and to prevent obstructions to, and otherwise regulate, the use of village streets, alleys and sidewalks.

This ordinance will be an action item at the next regular Council meeting.

- D. Process for RFQ-MML:

President Mikesell assigned a committee of; Jane Gale, Steve Wetherbee and himself to determine the criteria of the RFQs.

Action Items:

A. License agreement for Northport sign:

Trustee Harper **Moved, Supported by** Trustee McLeod to approve the License agreement with Weber for another 5 years. **Motion Carried.**

B. Advantage Electric Proposal for Marina South Break wall:

Trustee Wetherbee **Moved, Supported by** Trustee Rogers to approve the Marina Fund budget amendment of \$9,550 to cover the \$21,550 proposal from Advantage Electric.

Discussion included procurement process, and code restriction being met.

Roll Call Vote: Yeas (6) Nays (1) Trustee McLeod **Motion Carried.**

C. Approval of additional funding for Nagonaba St. watermain:

Trustee Wetherbee **Moved, Supported by** Trustee Rogers to approve the Water Fund budget amendment of \$39,412 for the water main work on Nagonaba Street.

Roll Call Vote: Yeas (7) Nays (0) **Motion Carried.**

Payment of Bills:

Trustee Gale **Moved, Supported by** Trustee Wetherbee to approve payment of the Bills when funds become available in the amount of \$396,530.90

Roll Call Vote: Yeas (7) Nays (0) Absent (0) **Motion Carried**

Public Comments:

Fred Steffens, Fourth Street- Made comments about the contractor hired for the trail work, the ramps for the floating docks and the lights for the marina.

Mike Dujanowicz, Mill Street- Made comments about the procurement for contractors, the missing name plate for Trustee Harper and thanked Chris Holton for assisting with a broken pole.

Gale Harlow, North Shore Drive- had questions about Park Drive, and supported keeping it a public road.

Alan Campbell, Leelanau Enterprise- made comments about a legal opinion and public policy.

Gerald Schatz, Mill Street- made a comment about the work product of an attorney.

Council Comments:

Trustee Stoffel made a comment about golf carts.

Trustee McLeod made a comment about subcontractors.

Trustee Harper thanked Mike Dujanowicz for his concern for his name plate, and made comments about attorney client privileged documents.

Adjournment:

Trustee Rogers Moved, Supported by Trustee Harper to adjourn the meeting. Motion Carried.

The meeting was moved to adjourn at 8:57 pm

Several Citizens attended.

Joni L. Scott, Village of Northport Clerk

