

Steve Wetherbee called the meeting to order with the Pledge of Allegiance at 7:00 P.M.

**Roll Call:**

Council Members Present: Wetherbee, Kehl, Stoffel, Gale, Rogers

Absent Members: President Mikesell and Trustee McLeod

Staff Present: Clerk- Joni Scott, Administrator- Barb Von Voigtlander, Superintendent- Chris Holton, Treasurer- Merilee Scripps

**Approval of Meeting Minutes:**

The minutes of February 1, 2018 were approved as distributed.

**Approval of Agenda (amendments/additions):**

None

**Correspondence:**

Phil Hallstedt- gave a brief presentation on a bike sharing program. Highlights of the program included; the bike's are typically a 5 to 7 speed, cost to rent the bike begin at .50 cents for 15 minutes, bikes are tracked electronically, their is no cost to the village. The Council agreed by consensus to approve the program and allow for the Infrastructure Committee to look at places for the bikes to be placed in the village.

Timothy Kehl- Letter of resignation was read and accepted.

**Public Comment:**

None

**Reports:**

- A. **Clerk** – Clerk Scott briefly reviewed her report. The Clerk's report was accepted as presented.
- B. **Treasurer** – The Treasurer submitted a report for the month of February. The Treasurer's report was accepted as presented.
- C. **Village Administrator** – Von Voigtlander provided a written report. Highlights of her report included;
  1. Receipt of the phase 1 environmental study on the 8<sup>th</sup> Street Craker property.
  2. Meeting with Township officials about location of fuel depot and recycling.
- D. **DPW:** Superintendent Chris Holton provided a written report. Upcoming projects include:
  - GLRI grant project rescheduled for a spring project due to timing on products available.
  - Repaving of a section of Wing Street near the Northport Public School
  - The discontinue of the "run water" advisory
  - The purchase of a new 2018 Chevy 2500 HD
- E. **Employee Relations** – None.
- F. **Finance-** the Finance Committee minutes from February 14, 2018 meeting were approved as presented. Clerk Scott noted that the Finance Committee reviewed the Bond retirement financial plan, and the profit and loss statement from the Northport Creek golf course.
- G. **Infrastructure-** The minutes of February 21, 2018 meeting were accepted as presented.  
**\*Trails:** The trails committee grant application has been submitted LTCF.
- H. **Waterfront:** Harbor Master Mark Holtz provided a written report on activities at the marina. Upcoming projects include:
  - replacement of all power pedestals by 2019
  - New pump-out grant applied for

- Painting of Break wall
- Seasonal Contracts have been sent out with a March 1 deadline.
- Receipt of seasonal boater fees totaling \$121,000 to date.
- Review of transient rates for the upcoming season

The minutes of February 16, 2018 meeting were accepted as presented.

- I. Planning Commission:** The next Planning Commission meeting will be a Special held on March 6, 2018 in the Village meeting room. Commissioner Jane Gale provided a written report on the Planning Commission February meeting. Highlights included;
- A public hearing was held for comments on the draft Master Plan
  - A second public hearing for approval of a Class B non-conforming use request to add a second story to the home at 110 Park Street Drive.
  - Continued review of the Zoning Ordinance

**Ongoing Business:**

**J. GLRI Grant:** The project is scheduled to begin in the spring of 2018.

**K. TAP Grant:** The TAP grant project is scheduled to begin in the fall of 2018 pending funding approval. The scope of work will be on Waukazoo Street.

**L. SAW Grant:** The Village of Northport has been awarded a SAW grant in the amount of \$147,112. The Villages commitment to the grant will be \$15,088. The Scope of the project includes survey of the existing storm water system, mapping, inspections and televising of approximately 7,500 feet of storm sewer. The information gathered will be inputted into GIS. This project will now begin in the spring of 2019.

**Discussion Items:**

A. Appointment/reappointment of Planning Commission members:

The following list of Planning commission terms and recommendations were provided to the Council for discussion;

Term ending: (April 2019)

Jane Gale (council representative)

Doreen Tyrrell

Chris McCann

Terms ending: (April 2020)

Bill Collins

Chris Verdon

Recommendation for term ending: (2021)

Kathy Frerichs

John Heitler- new appointment

**Action Items:**

A. **Recommendation from Planning Commission class B designation to site:**

The Planning Commission reviewed and recommends the approval of a class B designation to site, for 110 Park Street Drive, for a second story addition.

Trustee Stoffel **Moved, Supported** by Trustee Gale to approve the class B designation to site for 110 Park Street Drive, for a second story addition. **Motion Carried.**

B. **Recommendation to hire Starboard Cleaning for Marina and Park bathrooms:**

The Waterfront Committee met twice during the month of February and recommended the hiring of Starboard Cleaning for the 2018 season.

Trustee Gale **Moved, Supported** by Trustee Rogers to approve the hire of Starboard cleaning for the Marina and Park bathrooms for the 2018 season.

Discussion: Trustee Stoffel had questions about emails that were sent to Frank Goodroe. Administrator Von Voigtlander responded that the committee had received responses from all three contractors.

**Roll Call Vote:** Yeas (3) Nays (1) Stoffel Absent: (2) Mikesell and Mcleod **Motion Carried.**

**C. Recommendation for Phase II Environmental Site Assessment for Craker Property:**

The Council reviewed a proposal from Otwell Mawby, P.C. to perform a Phase II Environmental Assessment with a BEA and Due Care Plan in the amount of \$10,701.

Trustee Gale **Moved, Supported by** Trustee Rogers to approve the proposal from Otwell Mawby, P.C. for a Phase II Assessment and BEA with Due Care Plan for the Craker property on 8<sup>th</sup> Street.  
**Motion Carried.**

**D. Approval to sell 2003 Ford F350 one ton with 8ft Boss plow:**

Superintendent Chris Holton recommended putting the Ford F350 with the 8ft Boss plow out for sealed bids with a \$4,000 reserve.

Trustee Stoffel Moved, Supported by Trustee Gale to approve the sale of the 2003 Ford F350 with an 8ft Boss plow. **Motion Carried.**

**Payment of Bills:**

Trustee Gale Moved, Supported by Trustee Rogers to approve payment of the Bills when funds become available in the amount of \$105,453.02

**Roll Call Vote:** Yeas (4) Nays (0) Absent (2) Mikesell and Mcleod Motion Carried

**Public Comments:**

Bill Collins, Vincer Way- made a comment about the streetlight project design for the sidewalks.

**Council Comments:**

None.

The meeting was moved to adjourn at 7:35 pm

Several Citizens attended.

*Joni L. Scott, Village of Northport Clerk*