

President Phil Mikesell called the meeting to order with the Pledge of Allegiance at 7:00 P.M.

Roll Call:

Council Members Present: Wetherbee, Kehl, Stoffel, Gale, Rogers, McLeod and President Mikesell

Absent Members: None

Staff Present: Clerk- Joni Scott, Administrator- Barb Von Voigtlander, Harbor Master- Mark Holtz and Superintendent- Chris Holton, Treasurer- Merilee Scripps

ZBA: The Council began a ZBA hearing at 7:01 pm and returned to their regular meeting at 7:17 pm.

Approval of Meeting Minutes:

The minutes of January 4, 2018 were approved as distributed.

The special meeting minutes of January 16, 2018 were approved as distributed

Approval of Agenda (amendments/additions):

None

Correspondence:

MEDC- Redevelopment Ready Communities Program

Public Hearing for the 2018-19 fiscal year Budget and Millage Rate (8.5):

David Nordstrand, Sixth Street- Made a comment regarding the Expenses and Revenues in the budget.
Alan Campbell, Leelanau Enterprise- suggested a comparison budget

The public hearing was closed at 7:25 pm

Public Comment:

Yvonne Nordstrand, Sixth Street- made a comment about the Village's insurance.
Will Harper, Mill Street- made comments about the proposed budget and certain expense items.

Reports:

- A. **Clerk** – Clerk Scott briefly reviewed her report. The Clerk's report was accepted as presented.

Budget Amendments:

Clerk Scott reviewed the proposed amendments with the Council.

Trustee Gale **Moved, Supported by** Trustee Wetherbee to approve the budget amendments as provided.

Roll Call Vote: Yeas (7) Nays (0) Motion Carried.

- B. **Treasurer** – The Treasurer submitted a report for the months of December and January. The Treasurer's report was accepted as presented.
- C. **Village Administrator** – Von Voigtlander provided a written report. Highlights of her report included;
1. A signed purchase agreement for the Craker property on 8th Street
 2. review of the survey results provided by the Boaters
- D. **DPW:** Superintendent Chris Holton provided a written report. Upcoming projects include:
- GLRI grant project rescheduled for a spring project due to timing on products available.
 - Repaving of a section of Wing Street near the Northport Public School
 - The search for a new pickup truck with a plow.
- E. **Employee Relations** – None.
- F. **Finance**- the Finance Committee minutes from January 10, 2018 meeting were

approved as presented.

G. **Infrastructure-** No report

***Trails:** The trails committee grant application has been submitted LTRCF.

H. Waterfront: Harbor Master Mark Holtz provided a written report on activities at the marina. Waterfront Chair Wetherbee asked for the action item F. Approve hiring for cleaning services at the marina for 2018 to be tabled until the next meeting. Upcoming projects include:

- replacement of all power pedestals by 2019
- New pump-out grant applied for
- Painting of Break wall
- Seasonal Contracts have been sent out with a March 1 deadline.
- RFPs to be sent out for the 2018 bathroom cleaning
- Review of transient rates for the upcoming season

I. Planning Commission: The next regular Planning Commission meeting will be held on February 20, 2018 in the Village meeting room. Commissioner Jane Gale provided a written report on the Planning Commission January meeting. Highlights included;

- Review of Bylaws for the Planning Commission
- A pending recommendation to reduce the lot size requirement in R2 district from 100' to 50'.
- A pending recommendation to reduce the square footage requirement for a R2 district from 15,000 to 7,500, and a two family dwelling from 20,000 to 15,000.
- Continued review of the Zoning Ordinance

Ongoing Business:

J. GLRI Grant: The project is scheduled to begin in the spring of 2018.

K. TAP Grant: The TAP grant project is scheduled to begin in the fall of 2018 pending funding approval. The scope of work will be on Waukazoo Street.

L. SAW Grant: The Village of Northport has been awarded a SAW grant in the amount of \$147,112. The Villages commitment to the grant will be \$15,088. The Scope of the project includes survey of the existing storm water system, mapping, inspections and televising of approximately 7,500 feet of storm sewer. The information gathered will be inputted into GIS.

Discussion Items:

A. Authorization to make a LTRCF grant request for additional funds needed for the east side of Nagonaba Street:

The Finance Committee discussed and recommended applying for a LTRCF grant in the amount of \$50,000 to complete the remaining sidewalk on the east side of Nagonaba Street in conjunction with the GLRI project.

Trustee Wetherbee **Moved, Supported by** Trustee Rogers to support a grant application to the LTRCF to complete the sidewalk on Nagonaba Street.

Discussion: Trustee Gale confirmed the amount that the Village would be requesting.
Motion Carried.

B. Future of 7th Street property:

Trustee McLeod reported on the 7th Street property history. McLeod would like to see the following items moved to 8th Street providing that the closing happens as proposed; gas pumps moved by June and the salt/sand pile by the 2019 winter. McLeod would also like to see the 7th Street property designated as a park in the future. McLeod suggested that the Planning Commission could solicit information from the public to help determine the best use of the property.

C. Decision by NLTUA to updating REU assessment:

Trustee McLeod stated his concerns with the NLTUA Board and their lack of decision making on the REU schedule, specifically with the Short Term Rentals and businesses with and apartments.

President Mikesell explained the NLTUA's role, stating that the Village and the Township handed over all the decision making for the REU schedule when the Authority was created.

Action Items:

A. Approve Insurance quote for 2018-19:

Trustee Wetherbee **Moved, Supported** by Trustee Rogers to approve the insurance policy for the 2018-19 fiscal year in the amount of \$23,977.

Roll Call Vote: Yeas (7) Nays (0) Motion Carried.

B. Adopt Resolution for Millage Rate/Budget:

Trustee Wetherbee Moved, Supported by Trustee Rogers to adopt the Resolution approving the Millage Rate of 8.5 and the Budget.

Discussion: Trustee McLeod had several question about the Budget. Clerk Scott provided answers to his questions. **Roll Call Vote:** Yeas (6) Nays (1) Stoffel Motion Carried.

C. Adoption of Meeting Schedule for 2018-19:

Trustee Wetherbee **Moved, Supported** by Trustee Gale to approve the proposed meeting Schedule as follows; 2018-19 Meeting Schedule:

The Village Council meetings are held at 7 pm.

Thursday, March 1, 2018

Thursday, April 5, 2018

Thursday, May 3, 2018

Thursday, June 7, 2018

Thursday, July 5, 2018

Thursday August 2, 2018

Thursday, September 6, 2018

Thursday, October 4, 2018

Thursday, November 1, 2018

Thursday, December 6, 2018

Thursday, January 3, 2019

Thursday, February 7, 2019

Committee Meetings

Finance Committee- Second Wednesday of every month at 10 am

Waterfront Committee- Third Friday of every month at 3:45 pm.

Infrastructure Committee- Third Wednesday of every month at 3:00 pm.

Employee Relations Committee- as needed, will be posted.

Discussion: Trustee Gale recommended changing the July 5th, 2018 meeting to a week later July 12, 2018. The Board agreed. **Motion Carried.**

D. Adopt Resolution of Support for REACH, Vincer West Project:

Trustee Kehl Moved, Supported by Trustee McLeod to adopt the resolution of support for the REACH Vincer West Project. **Discussion:** Trustee McLeod asked if the project would be connecting to the Villages municipal water. Chris Holton responded "no" that water was not available for the project.

Roll Call Vote: Yeas (7) Nays (0) Motion Carried.

E. Amendment to Fee Schedule to include Land Division:

Administrator Von Voigtlander explained that the Land Division fee was mistakenly left out of the previously adopted fee schedule. A recommendation of \$200 for the 1st division, and \$100 for each additional was made.

Trustee Wetherbee Moved, Supported by Trustee Gale to approve the Land Division fee as recommended. Motion Carried.

Payment of Bills:

Trustee Wetherbee Moved, Supported by Trustee Kehl to approve payment of the Bills when funds become available in the amount of \$27,748.12

Roll Call Vote: Yeas (7) Nays (0) Motion Carried

Public Comments:

Yvonne Nordstrand, Sixth Street- made a comment about the NLTUA Board and publication of changes.

Will Harper, Mill Street- made comments on the NLTUA Board and the process for REU changes.

Alan Campbell, Leelanau Enterprise- made a comment about the REU changes and the process.

Council Comments:

Trustee Stoffel- made comments about the Marina RFP publication and the process.

The meeting was moved to adjourn at 9:05 pm

Several Citizens attended.

Joni L. Scott, Village of Northport Clerk