

President Mikesell called the meeting to order with the Pledge of Allegiance at 7:00 P.M.

**Roll Call:**

Council Members Present: Wetherbee, Kehl, Stoffel, Gale, Rogers, McLeod and President Mikesell

Absent Members: None

Staff Present: Clerk- Joni Scott, Administrator- Barb Von Voigtlander, DPW Superintendent- Chris Holton, Treasurer- Merilee Scripps, Harbor Master- Mark Holtz

**Approval of Meeting Minutes:**

The minutes of March 1, 2018 were approved as distributed.

**Approval of Agenda (amendments/additions):**

Trustee McLeod Moved, Supported by Trustee Stoffel to add Budget update as a discussion item to the agenda. Motion Carried.

President Mikesell added the discussion to the agenda as 7. C

**Correspondence:**

Patty Noftz- Northport Visitors Center 2017 report

President Mikesell offered a continued gratitude for Patty Noftz's service with the Visitors Center.

Curtis VanderWall- House Bill 4321 funding roads. Northport will receive \$6,610.36

Christine Crissman, Watershed Center- Healthy Beaches

Ernie Barry, Planning Commission- wishes to not seek reappointment on the Village Planning Commission, thanked the Village Council and Planning Commission for the opportunity to serve.

**Public Comment:**

Kathy Garthe- provided the Council with information about a Dark Sky program and LED lighting.

**Reports:**

- A. **Clerk** – Clerk Scott briefly reviewed her report. The Clerk's report was accepted as presented.
  - B. **Treasurer** – The Treasurer submitted a report for the month of March. The Treasurer's report was accepted as presented.
  - C. **Village Administrator** – Von Voigtlander provided a written report. Highlights of her report included;
    1. The Completion of a phase II environmental study on the 8<sup>th</sup> Street Craker property. The Village will not have to file a BEA; property is good to go for the closing.
    2. Receipt of inspection report for the Craker property by Bill Fuller
    3. Meeting with Film writer and Director for scenes to be shot at the village marina. The 8<sup>th</sup> Street property has been offered to provide space for set construction.
  - D. **DPW:** Superintendent Chris Holton provided a written report. Upcoming projects include:
    - GLRI grant project to begin construction this month
    - Repaving of a section of Wing Street near the Northport Public School
    - Street sweeping to begin with Leelanau County at the end of the month.
    - Curbside pickup of leaves and brush will resume this month.
  - E. **Employee Relations** – None.
  - F. **Finance**- the next Finance Committee will be held on Wednesday April 11, 2018; discussion will be asset management.
  - G. **Infrastructure**- The minutes of March 21, 2018 meeting were accepted as presented.
- \***Trails:** The trails committee grant application has been submitted LTCF.

**H. Waterfront:** Harbor Master Mark Holtz provided a written report on activities at the marina. Upcoming projects include:

- replacement of all power pedestals by 2019
- New pump-out grant applied for still pending
- All seasonal boaters have paid their slip fees for the year.
- Tile repairs in the Bathhouse to be completed by next week.
- Meeting with Jerry Spears about painting the gas dock

The minutes of March 16, 2018 meeting were accepted as presented.

The minutes of the Special Waterfront Committee meeting held April 4, 2018 were accepted as presented.

**Transient Boater Rates for 2018:**

Waterfront Chairman Wetherbee made the recommendation to approve transient rate schedule D for the 2018 season after performing an analysis of the rate schedules from around the area. The rate recommended is the same as last year.

Trustee Gale **Moved, Supported by** Trustee Rogers to approve transient rate D for the 2018 season. **Discussion:** McLeod had questions about the rate analysis for larger boats. Roll Call Vote: Yeas (4) Nays (2) Trustees Stoffel and McLeod **Motion Carried.**

**Painting of Marina Gas Dock:**

Waterfront Chairman Wetherbee made the recommendation to hire Jerry Spears in the amount of \$33,000 to paint the gas dock. An agreement for the work was provided.

Trustee Gale **Moved, Supported by** President Mikesell to accept the recommendation to hire Jerry Spears in the amount of \$33,000, to paint the gas dock.

**Discussion:**

Trustee Stoffel questioned how many other bidders there were, and had concerns over the liability with the materials that could potentially get into the water.

Trustee McLeod questioned the agreement and felt that the timing and scope of work was inadequate. McLeod also stated that the work should go out for bids.

Wetherbee explained that contractors for painting the marina were hard to find.

Wetherbee reminded the Council that the Waterfront Committee had received an estimate years ago in the amount of \$350k.

The discussion ensued.

**Roll Call Vote: Yeas (2) Wetherbee, Mikesell Nays (4) Rogers, Gale, Stoffel, McLeod**

**Motion Failed.**

**I. Planning Commission:** The next regular Planning Commission meeting will be held on April 17, 2018 at the Northport Creek Golf Course. Commissioner Jane Gale provided a written report on the Planning Commission's February meeting. Highlights included;

- The Master Plan and Future Land Use Map are almost complete
- Discussion of a Capital Improvements Program (CIP) have begun
- Retirement of Commissioner Ernie Barry

Gale provided the Council with a CIP overview which included steps in preparing the CIP.

Trustee Wetherbee **Moved, Supported by** Trustee Rogers to support the Planning Commission's CIP overview. **Motion Carried.**

**Ongoing Business:**

**J. GLRI Grant:** The project is scheduled to begin in the spring of 2018.

**K. TAP Grant:** The TAP grant project is scheduled to begin in the fall of 2018 pending funding approval. The scope of work will be on Waukazoo Street.

- L. **SAW Grant:** The Village of Northport has been awarded a SAW grant in the amount of \$147,112. The Villages commitment to the grant will be \$15,088. The Scope of the project includes survey of the existing storm water system, mapping, inspections and televising of approximately 7,500 feet of storm sewer. The information gathered will be inputted into GIS. This project will now begin in the spring of 2019.

## **Discussion Items:**

A. Upgrade of lighting in the village to LED:

Administrator Von Voigtlander asked the Council for approval to move forward with looking into the costs to switch the streetlights in the village to LED.

The Council agreed by consensus to move forward.

B. First reading of policy concerning marina wait list:

A draft policy for the marina wait list was provided. Highlights include offering a slip for two years and after two years of non acceptance a person shall go to the bottom of the list.

C. Budget:

Trustee McLeod had question over the budget of which Clerk Scott answered.

## **Action Items:**

A. **Appointment/Reappointment of Planning Commission members:**

Trustee Wetherbee **Moved, Supported by** Trustee Stoffel to approve the reappointment of Kathryn Frerichs for a 3 year term (April of 2021). **Motion Carried.**

President Mikesell nominated John Heitler to the Planning Commission.

Trustee Gale **Moved, Supported by** Trustee Wetherbee to approve the appointment of John Heitler for a 3 year term (April of 2021). **Motion Carried.**

B. **Advertise for vacancy on Village Council:**

Trustee Wetherbee **Moved, Supported by** Trustee Rogers to approve the advertising of the vacancy on the Council. **Motion Carried.**

The Council agreed that the interested candidates should be given three questions to include answers too.

C. **Recommendation to include replacing 1930s water line with GLRI project:**

Trustee Wetherbee **Moved, Supported by** Trustee Stoffel to authorize up to \$60,000 to be spent on water line replacement on Nagonaba Street during the GLRI project.

Roll Call Vote: Yeas (6) Nays (0) **Motion Carried.**

D. **Change of date for June meeting:**

The Village President and Administrator are both unable to attend the June 7<sup>th</sup> meeting date. President Mikesell recommended rescheduling the meeting for June 14, 2018.

Trustee Wetherbee **Moved, Supported by** Trustee Rogers to reschedule the June regular Council meeting for June 14, 2018 at 7 pm. **Motion Carried.**

**E. Approve agreement with VEO Ride:**

Trustee Wetherbee Moved, Supported by Trustee Gale to approve the agreement with VEO Ride.  
**Motion Carried.**

Administrator Von Voigtlander and Superintendent Holton will get together with Phil

**Payment of Bills:**

Trustee Gale Moved, **Supported by** Trustee Rogers to approve payment of the Bills when funds become available in the amount of \$652,997.12

**Roll Call Vote:** Yeas (6) Nays (0) Absent (0) **Motion Carried**

**Public Comments:**

Bill Collins, Vincer Way- Thanked the Council for support with the Planning Commission CIP overview.  
Mike Dujanowicz- Made comments and suggestions about the painting at the marina, and the new water line on Nagonaba Street.

**Council Comments:**

Trustee McLeod- reminded everyone that the NLTUA meeting was scheduled for April 17, 2018 at 7 pm.

The meeting was moved to adjourn at 8:35 pm

Several Citizens attended.

*Joni L. Scott, Village of Northport Clerk*

